



Town of Rising Sun  
1 E Main St., P.O. Box 456  
Rising Sun, MD 21911  
410-658-5353

## APPLICATION FOR RESERVATION OF TOWN PARK & PAVILIONS

Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

Phone/Cell Number: \_\_\_\_\_ Email: \_\_\_\_\_

Date Reserved: \_\_\_\_\_ Time Reserved: \_\_\_\_\_

Describe the Type of Function: \_\_\_\_\_

Estimate Number of People: \_\_\_\_\_ Responsible Person: \_\_\_\_\_

Phone/Cell Number: \_\_\_\_\_ Email: \_\_\_\_\_

**Reservation Request for Use of: Community Park \_\_\_\_\_ Electric \_\_\_\_\_**

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**Park Rules:** All persons, parties or groups of individuals using the park shall adhere to the following rules. Anyone found violating these rules will be subject to removal from the park and possible fines and penalties as provided for in the Town of Rising Sun Codes.

The following activities shall be strictly prohibited:

- Possession or Use of Alcohol
- Use of Profanity
- Playing of loud music or use of a loudspeaker or amplifier
- Creating excessive noise
- Use of dirt bikes or all terrain vehicles
- Vandalizing of any Property
- Littering
- Posting of signs
- Open Fires **without prior approval from the Town**
- Defacing, destruction or damaging of trees
- Skate boarding on anything other than paved surfaces
- Climbing on any structures other than play ground equipment designed for such use.
- Soliciting, collection of funds for a service or charity, distribution of handbills or other advertising materials, **without prior approval from the Town.**
- Exhibitions or performances by any group is prohibited **without prior approval from the Town.**

Furthermore, anyone failing to clean up after conducting a group activity in or upon public park property within the Town of Rising Sun, shall be subject to charges incurred by the Town to clean up after such events. It shall be unlawful for any person to be present in a town park without permission of the Commissioners of the Town of Rising Sun any time from one hour after dusk until one hour before dawn.

I, \_\_\_\_\_ the applicant requesting the use of the above listed Town  
(Applicants Signature)

facilities, have read and understand the rules and regulations and will accept responsibility for complying will all rules and regulations.

Town Park and Facility Usage Fees: The following charges will apply for anyone wishing to reserve the Town Park Facilities for their exclusive use. Reservations are on a first come first serve basis. **Park rental fees are non-refundable.**

**Rental Blocks: 9:00 am-3:00 pm & 4:00 pm-8:00 pm or All day**

- |                                   |         |  |         |
|-----------------------------------|---------|--|---------|
| (1) Town Residents.....           | \$15.00 | Whole Day Rental .....                               | \$30.00 |
| (2) Non-Town Resident .....       | \$25.00 | Whole Day Rental .....                               | \$50.00 |
| (3) Access to Town Electric ..... | \$10.00 | Refundable cash deposit upon return of Electric Key. |         |
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Office Use Only:

Applicable fees: \$ \_\_\_\_\_ Refundable Deposit \$ \_\_\_\_\_

Total Amount Paid \$ \_\_\_\_\_

Approved: \_\_\_\_\_ Not Approved: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Town Administrator

Copies: Applicant  
Microsoft Outlook  
File Copy