

**2023 TOWN OF RISING SUN FEE SCHEDULE**  
**ADOPTED 3-14-2023.**

**SECTION 1**      **ZONING COMPLIANCE PERMITS**

**(A) Residential Zoning Reviews for Proposed Use & Occupancy; and Work Consisting of:**

New Construction/Additions/Decks/Porches/ Swimming Pool/Accessory Structures, ground mounted green energy units & Fences.....\$ 50.00

**(B) Residential Zoning Reviews for Work Consisting of:**

Renovations/Alterations/Stand alone Electrical/Plumbing/Mechanical/ Exterior Structure Repairs & Replacements, roofing, building mounted green energy units, Patios, Curb Cuts/New Driveways & Drive way Expansions..... \$ 30.00

**(C) Commercial Zoning Reviews for Proposed Occupancy Use; and Work Consisting of:**

New Construction/Additions/Decks/Porches/Swimming Pool/ Accessory Structures, cell towers, regulated tanks & ground mounted green energy units & Fences..... \$ 75.00

**(D) Commercial Zoning Reviews for Work Consisting of:**

Renovations/Alterations/Stand Alone Electrical/Plumbing/Mechanical/Exterior Structure Repairs & Replacements, roofing, building mounted green energy units, patios, curb cuts & new and expanded driveways & parking lots..... \$ 60.00

**(E) Agricultural Zoning Reviews for all Proposed Occupancy Use; and Work related to the construction or renovation of any Agricultural use that is regulated by the Town’s Zoning Code, to include: *(The property must be a legitimate farming operation as assessed as Agricultural Use per the Tax-Property Article of the Annotated Code of Maryland, Section 8-209)***

(1) New Construction/Additions/Decks/Porches/ Swimming Pool/Accessory Structures & Fences to include any associated utility work such as plumbing, mechanical and electrical..... \$ 40.00

- (2) Renovations/Alterations/Stand-alone Electrical/Plumbing/Mechanical/Exterior Structure Repairs & Replacements/ Patios/Curb Cuts/New Driveways & Expansions..... \$ 20.00

\*\* Special Note: The actual construction, or renovation of any dwelling or business entity intended for occupancy by the general public that is located on the property, shall be classified as Residential and Non-residential accordingly and subject to those fees as reflected in this fee schedule.

- (F) **Sign** – Commercial or Residential for each sign regulated in the district to include re-facing of existing signs and all other signs regulated by the Zoning Ordinance.

Under 25 sq. feet.....	\$ 50.00
25 – 50 sq. feet.....	\$ 55.00
51 – 75 sq. feet.....	\$ 60.00
76 – 100 sq. feet.....	\$ 70.00
Over 100 sq. feet.....	\$70 + \$.50 per sq. ft. over 100 sq. ft.

(In computing square footage, each face shall be treated as separate signs.)

(G) **Property Transfers, Change of Use Occupancy Certificates**

- (1) Application and Registration of each unit.

- (a) First 5 units in the same building.....\$40 each
- (b) Every unit thereafter.....\$15 each

- (2) Inspection fee for each unit.

- (a) First 5 units in the same building.....\$40 each
- (b) Every unit thereafter.....\$15 each

**SECTION 2**      **BUILDING PERMIT FEES**

**Note 1**      (Fees include administrative processing, and all required inspection unless noted herewith in)

**Note 2**      A \$30.00 non-refundable application fee or the full cost of the permit will be required at time of application. If the owner(s) of the property is (are) not applying for the permit, then a written authorization (letter of permission) is required from the owner(s) before the permit can be issued.

**Note 3**      Before issuance of any building permit or occupancy permit, the applicant is responsible for reimbursement to the Town of Rising Sun for any and all engineering fees, attorney fees and administrative charges detailed below.

(A) **NON-RESIDENTIAL WORK:** Any owner or authorized agent who intends to construct, enlarge, alter, repair, move, demolish, or change the occupancy of a building or structure, or to erect, install, enlarge, alter, repair, remove, convert or replace any electrical, gas, mechanical or plumbing system, the installation of which is regulated by this code, or to cause any such work to be done, shall first make application to the building official, obtain the required permits and pay the following fees associated therewith.

(1) **New Construction, Additions, Accessory Structures regulated by the Building Code, cell towers, cell tower upgrades and repairs, underground tanks and green energy units:**

\$200.00 Flat Fee plus \$ 0.30 per sqft of new area.

(2) **Alterations, Repairs & Renovations:**

\$100.00 Flat Fee plus \$ 0.10 per square feet of habitable floor area affected by the work, such as areas that must be accessed to inspect work performed.

(3) **Plan Review for New Construction, Alterations, Repairs Additions, Renovations:**

(a) \$80.00 Flat Fee Up to 1000 sqft, plus additional \$ 0.05 per sqft of floor area above 1000 sqft, with the total cost not to exceed \$500.00.

(b) \$20.00 per cut sheet or change order review and approval.

(c) \$100.00 for final “As Built Plans”

(4) **Plumbing:**

\$30.00 for the first 5 Fixtures plus \$6.00 per fixture over 5, plus \$250 flat fee if more than 300 developed lineal feet of interior wastewater drain piping is involved.

- (5) **Gas:**  
 \$30.00 for the first 5 Fixtures plus \$6.00 per fixture over 5, plus \$250 flat fee if more than 300 developed feet of Gas piping is involved.
- (6) **Mechanical:**
- (a) Combination Heating and Cooling Systems. \$60.00 first two combination Heating and Cooling Systems, \$30.00 every unit thereafter.
  - (b) Heating or Cooling Systems. \$50.00 first two Heating or Cooling Systems, or combination thereof, \$25.00 every unit thereafter.
  - (c) \$250 flat fee if more than 300 developed feet of heating/cooling supply piping or duct way is involved.
- (7) **Electrical** Combined with other regulated work:\$40.00 Flat Fee
- (8) **Plan Reviews for Plumbing and Mechanical:**
- (a) Projects totaling between \$2501 and \$5000.  
 \$60.00 for each preliminary review.  
 \$20.00 for final "As Built Plans"
  - (b) Projects totaling between \$5001 and \$8000.  
 \$ 80.00 for each preliminary review.  
 \$ 40.00 for final "As Built Plans"
  - (c) Projects totaling over \$8000.  
 \$80.00 flat fee for each preliminary review, plus \$ 0.25 for every \$1000 of additional cost above \$8000, with the cost not to exceed \$500.00.  
 \$80.00 for final "As Built Plans"
  - (d) \$20.00 per cut sheet or change order review and approval.
- (9) **Site Plan Reviews.**
- \$100.00 for each preliminary review
  - \$250.00 for final "As Built Plans"
- (10) **3<sup>rd</sup> Party Plan Reviews and Inspections.** Any additional cost associated with 3<sup>rd</sup> party reviews paid for by the Town, or cost associated with engineering or special inspection cost paid for by the Town, shall be paid by the applicant, to include a \$40.00 Administrative Processing Charge.

- (11) **Additional Plan Reviews.**
  - (a) 1<sup>st</sup> Revision.....No Charge.
  - (b) 2<sup>nd</sup> Revision.....25% of original cost.
  - (c) 3<sup>rd</sup> and all subsequent Revisions.....50% of original costs.
  
- (12) **Additional Inspections.**
  - (a) Re-inspection.....included in original inspection fee.
  - (b) 2<sup>nd</sup> Re-inspection.....\$75.00
  - (c) 3<sup>rd</sup> and subsequent re-inspections.....\$100.00
  
- (13) **Technical Services and Preliminary Walk-throughs**.....\$100 per hour.
  
- (14) **Expedited Plan Reviews –Applicant Request**.....\$200 first hour.
  
- (15) **Non-Working Hours Inspections –Applicants Request.**
  - (a) 1<sup>st</sup> Hour .....\$175.00
  - (b) Each additional Hour or Fraction Thereof .....\$125.00

(B) **RESIDENTIAL WORK:** Any owner or authorized agent who intends to construct, enlarge, alter, repair, move, demolish or change the occupancy of a building or structure, or to erect, install, enlarge, alter, repair, remove, convert or replace any electrical, gas, mechanical or plumbing system, the installation of which is regulated by this code, or to cause any such work to be done, shall first make application to the building official, obtain the required permits and pay the following fees associated therewith.

(1) **New Construction, Additions and Accessory Structures regulated by the Residential Building Code, underground tanks and green energy units:**

\$100.00 Flat Fee plus \$ 0.27 per sqft of new area.

(2) **Alterations, Repairs & Renovations:**

\$80.00 Flat Fee plus \$ 0.10 per sqft of habitable floor area affected by the work, such as areas that must be accessed to inspect work performed.

(3) **Plan Review for New Construction, Alterations, Repairs Additions, Renovations:**

(a) \$80.00 Flat Fee Up to 3000 sqft plus additional \$ 0.05 per sqft of additional floor area above 3000 square feet, with the total cost not to exceed \$500.00.

(b) \$20.00 per cut sheet or change order review and approval.

(c) Final "As Built Plans"  
\$60.00 plus cost of engineering services for first review.

(4) **Plumbing:**

\$30.00 for the first 5 Fixtures plus \$6.00 per fixture over 5, plus \$250 flat fee if more than 300 developed feet of interior wastewater drain piping is involved.

(5) **Gas:**

\$30.00 for the first 5 Fixtures plus \$6.00 per fixture over 5, plus \$250 flat fee if more than 300 developed feet of Gas piping is involved.

(6) **Mechanical:**

(a) Combination Heating and Cooling Systems. \$60.00 first two combination Heating and Cooling Systems, \$30.00 every unit thereafter.

(b) Heating or Cooling Systems. \$50.00 first two Heating or Cooling Systems, or combination thereof, \$25.00 every unit thereafter.

(c) \$250 flat fee if more than 300 developed feet of heating/cooling supply piping or duct way is involved.

(7) **Electrical:** \$30.00 Flat Fee

(8) **Plan Reviews for Plumbing and Mechanical:**

(a) Projects totaling between \$2501 and \$5000.

\$60.00 for each preliminary review.

\$20.00 for final "As Built Plans"

(b) Projects totaling between \$5001 and \$8000.

\$ 80.00 for each preliminary review.

\$ 40.00 for final "As Built Plans"

(c) Projects totaling over \$8000.

\$80.00 flat fee for each preliminary review, plus \$ 0.25 for every \$1000 of additional cost above \$8000, with the cost not to exceed \$500.00.

(d) \$80.00 for final "As Built Plans"

(e) \$20.00 per cut sheet or change order review and approval.

(9) **Site Plan Reviews.**

\$100.00 for each preliminary review

\$250.00 for final "As Built Plans"

(10) **3<sup>rd</sup> Party Plan Reviews and Inspections.** Any additional cost associated with 3<sup>rd</sup> party reviews paid for by the Town, or cost associated with engineering or special inspection cost paid for by the Town, shall be paid by the applicant, to include a \$40.00 Administrative Processing Charge.

(11) **Additional Plan Reviews.**

(a) 1<sup>st</sup> Revision.....No Charge.

(b) 2<sup>nd</sup> Revision.....25% of original cost.

(c) 3<sup>rd</sup> and all subsequent Revisions.....50% of original costs.

(12) **Additional Inspections.**

(a) Re-inspection.....included in original inspection fee.

(b) 2<sup>nd</sup> Re-inspection.....\$50.00

(c) 3<sup>rd</sup> and subsequent re-inspections.....\$75.00

(13) **Technical Services and Preliminary Walk-throughs**.....\$80 per hour.

- (14) **Expedited Plan Reviews –Applicant Request**.....\$100 first hour.
  
- (15) **Non-Working Hours Inspections –Applicants Request.**
  - (a) 1<sup>st</sup> Hour .....\$175.00
  - (b) Each additional Hour or Fraction Thereof .....\$125.00



(C) **AGRICULTURAL WORK:** Any owner or authorized agent who intends to construct, enlarge, alter, repair, move, demolish or change the occupancy of an Agricultural Use building or structure, or to erect, install, enlarge, alter, repair, remove, convert or replace any electrical, gas, mechanical or plumbing system in an Agricultural Use building, the installation of which is regulated by the State Building Code, or to cause any such work to be done, shall first make application to the building official, obtain the required permits and pay the following fees associated therewith. (The property must be a legitimate farming operation as assessed as Agricultural Use per the Tax-Property Article of the Annotated Code of Maryland, Section 8-209)

- (1) New Construction, Additions and Accessory Structures regulated by the Building Code to include Barns, Greenhouses, Livestock Shelters, Milking Parlors, Silos, Sheds, Stables, etc.:

\$50.00 Flat Fee plus \$ 0.15 per 10 sqft of new area above 350 square feet.

- (2) Alterations, Repairs & Renovations:

\$20.00 Flat Fee plus \$ 0.15 per 10 sqft of new area above 350 square feet.

- (3) Plan Review for New Construction, Alterations, Repairs Additions, Renovations:

- (a) No fee up to 3000 sqft, \$50.00 Flat Fee for above 3000 square feet.
- (b) \$20.00 per cut sheet or change order review and approval.
- (c) Final "As Built Plans" if required - No fee up to 3000 sqft, \$20.00 Flat Fee for above 3000 square feet.

- (4) Plumbing:

\$30.00 for the first 5 Fixtures plus \$6.00 per every 5 fixtures thereafter. plus \$75 flat fee if more than 500 developed feet of interior wastewater drain piping is involved.

- (5) Gas:

\$30.00 for the first 5 Fixtures plus \$6.00 per every 5 fixtures thereafter. plus \$75 flat fee if more than 500 developed feet of interior wastewater drain piping is involved.

- (6) Mechanical:

- (a) Combination Heating and Cooling Systems. \$40.00 first two combination Heating and Cooling Systems, \$10.00 every unit thereafter.
- (b) Heating or Cooling Systems. \$30.00 first two Heating or Cooling Systems, or combination thereof, \$25.00 every unit thereafter.
- (c) \$75 flat fee if more than 300 developed feet of heating/cooling supply piping or duct way is involved.

(7) Electrical: \$30.00 Flat Fee

(8) Plan Reviews for Plumbing and Mechanical:

(a) Projects totaling between \$2501 and \$5000.

\$30.00 for each preliminary review.  
\$20.00 for final "As Built Plans" if needed

(b) Projects totaling between \$5001 and \$8000.

\$ 60.00 for each preliminary review.  
\$ 30.00 for final "As Built Plans" if needed

(c) Projects totaling over \$8000.

\$70.00 flat fee for each preliminary review, plus \$ 0.25 for every \$1000 of additional cost above \$8000, with the cost not to exceed \$500.00.

\$20.00 for final "As Built Plans" if needed

(d) \$20.00 per cut sheet or change order review and approval.

(9) Site Plan Reviews.

\$50.00 for each preliminary review if needed

\$100.00 for final "As Built Plans" if needed

(10) 3rd Party Plan Reviews and Inspections. Any additional cost associated with 3rd party reviews paid for by the Town, or cost associated with engineering or special inspection cost paid for by the Town, shall be paid by the applicant, to include a \$40.00 Administrative Processing Charge.

(11) Additional Plan Reviews.

(a) 1st Revision.....No Charge.

(b) 2nd Revision.....25% of original cost.

(c) 3rd and all subsequent Revisions.....50% of original costs.

(12) Additional Inspections.

(a) Re-inspection.....included in original inspection fee.

(b) 2nd Re-inspection.....\$30.00

(c) 3rd and subsequent re-inspections.....\$55.00

(13) Technical Services and Preliminary Walk-throughs.....\$60 per hour.

(14) Expedited Plan Reviews –Applicant Request.....\$100 first hour.

(15) Non-Working Hours Inspections –Applicants Request.

(a) 1st Hour .....\$100.00

(b) Each additional Hour or Fraction Thereof .....\$75.00

**SECTION 3 FIRE CODE PLAN REVIEW AND INSPECTION FEES**

**Note 1** (Fees include administrative processing, and all required inspection unless noted herewith in)

**Note 2** A \$30.00 non-refundable application fee or the full cost of the permit will be required at time of application. If the owner(s) of the property is (are) not applying for the permit, then a written authorization (letter of permission) is required from the owner(s) before the permit can be issued.

**Note 3** Before issuance of any building permit or occupancy permit, the applicant is responsible for reimbursement to the Town of Rising Sun for any and all engineering fees, attorney fees and administrative charges detailed below.

(A) **Fire Detection Systems.**

- (1) Residential Fire Alarm Plan Review & Inspection.....\$ 80.00
- (2) Commercial Fire Alarm
  - (a) Plan Review fee per story. \$3.00 per initiating and or indicating device, \$100.00 minimum.
  - (b) Inspection fee per story. \$3.00 per initiating and or indicating device, \$100.00 minimum
- (3) Smoke Control Systems
  - (a) Plan Review.....\$100.00
  - (b) Inspection Fee .....\$100.00

(B) **Fire Protection Systems.**

- (1) Residential Sprinklers NFPA 13D Residential Sprinklers.
  - (a) Plan Review.....\$100.00
  - (b) Inspection Fee .....\$80.00
- (2) NFPA 13, 13R and Foam Systems:
  - (a) Plan Review Fee. \$2.00 per sprinkler head, \$100 minimum
  - (b) Inspection Fee. \$2.00 per sprinkler head, \$160 minimum.
  - (c) Witness Fire Main Flush.....\$60.00
  - (d) Witness underground Fire Main Hydrostatic Test.....\$200.00
  - (e) Witness additional underground Hydrostatic Test .....\$200.00
  - (f) Deluge or Drypipe Test.....\$160.00
  - (g) Pneumatic Test of Dry Sprinkler System.....\$160.00
  - (h) Forward Flow Test of Backflow Preventer per test.....\$160.00

- (3) NFPA 14 Stand Pipe System:
  - (a) Plan Review.....\$100.00
  - (b) Inspection Fee.....\$100.00
  
- (4) NFPA 20 Fire Pumps
  - (a) Plan Review.....\$100.00
  - (b) Inspection Fee.....\$200.00
  
- (5) NFPA 17A Hood Suppression System.
  - (a) Plan Review.....\$100.00
  - (b) Inspection Fee.....\$100.00
  
- (6) Other Chemical Extinguishing System.
  - (a) Plan Review.....\$100.00
  - (b) Inspection Fee.....\$100.00

(C) **Flammable and Combustible Storage.**

- (1) Flammable or Combustible Liquid/Gas Storage Tanks
  - (a) Plan Review.....\$100.00
  - (b) Inspection Fee.....\$100.00
  
- (2) Outside Storage of Flammable or Combustible Material.
  - (a) Plan Review per acre.....\$100.00
  - (b) Inspection Fee per acre.....\$100.00

(D) **Additional Services.**

- (1) Additional Plan Reviews.
  - (a) 1<sup>st</sup> Revision.....No Charge.
  - (b) 2<sup>nd</sup> Revision.....25% of original cost.
  - (c) 3<sup>rd</sup> and all subsequent Revisions.....50% of original costs.
  
- (2) Additional Inspections.
  - (a) Re-inspection.....included in original inspection fee.
  - (b) 2<sup>nd</sup> Re-inspection.....\$75.00
  - (c) 3<sup>rd</sup> and subsequent re-inspections.....\$100.00

- (3) Technical Services and Preliminary Walk-throughs.....\$100 per hour.
  
- (4) Expedited Plan Reviews –Applicant Request.....\$200 first hour.
  
- (5) Non-Working Hours Inspections –Applicants Request.
  - (a) 1<sup>st</sup> Hour .....\$175.00
  - (b) Each additional Hour or Fraction Thereof .....\$125.00

**SECTION 4**      **OTHER CONSTRUCTION FEES.**

**Note 1**      (Fees include administrative processing, and all required inspection unless noted herewith in)

**Note 2**      A \$30.00 non-refundable application fee or the full cost of the permit will be required at time of application. If the owner(s) of the property is (are) not applying for the permit, then a written authorization (letter of permission) is required from the owner(s) before the permit can be issued.

**Note 3**      Before issuance of any building permit or occupancy permit, the applicant is responsible for reimbursement to the Town of Rising Sun for any and all engineering fees, attorney fees and administrative charges detailed below.

- (A)      **Demolition.**  
\$50.00 for the first \$1000 or fraction of the cost of the job.  
\$20.00 for each additional \$1000 or fraction thereof
  
- (B)      **Fuel Tank installation**  
\$75.00 for the first 4000 gallons of capacity  
\$20.00 for each additional 1000 gallons of capacity
  
- (C)      **Underground Fuel Tank Removal**  
\$50.00 for the first 4000 gallons of capacity  
\$20.00 for each additional 1000 gallons of capacity
  
- (D)      **Curbs, Sidewalks, Pads, Driveways, Private Roads and Common Alleys**  
\$40.00 for the first 100 square feet of project  
\$20.00 for each additional 100 square feet or fraction thereof
  
- (E)      **Street Openings.**  
\$80.00 for the first Square yard of opening  
\$10.00 for each additional square yard  
\$125.00 per square yard restoration escrow deposit. (Certified check or money order)
  
- (F)      **Construction Dumpsters and Trailers**  
\$40.00 per dumpster
  
- (G)      **Carnival/Fair Ground/Tents and Amusement Rides**  
\$40 Per day of public use or activity
  
- (H)      **Blasting Permits**  
\$40.00 per occurrence

**SECTION 5 ANNEXATION, STORMWATER MANAGEMENT, LAND DEVELOPMENT AND ZONING FEES**

Any applicants regulated by this section shall also be responsible for and charged for all applicable attorney, engineering, advertising and recordation cost associated with the services provided in this section.

- (A) **Annexation Application** (1 acre or less) .....\$500.00  
Plus \$10 per each additional acre
  
- (B) **Appeals to Zoning Hearing Board**
  - (1) Minor Appeals to include Decks, Patios, Driveways, One-story accessory Structures under 120 sqft of floor area and Fences:
    - Residential ..... \$350.00
    - Non-residential.....\$600 + \$500 Escrow
  - (2) Major Appeals to include Min/max building size, density lot sizes, lot coverage, changes and or expansion of use, Additions, Porches and items regulated by the zoning and or land development code not covered above:
    - Residential ..... \$600 + \$500 Escrow
    - Non-residential.....\$1,100 + \$500 Escrow
  - (3) Request for Hearing Continuance:
    - Residential ..... \$300.00
    - Non-residential..... \$600.00
  
- (C) **Land Development**
  - (1) Technical review before the Planning Commission..... \$250.00
  - (2) Sketch Plan Review before the Planning Commission.....\$350.00
  - (3) Concept Plan Review (Required)
    - (3.1) Administrative Review - Single Lot Development ..... \$250.00
    - (3.2) Minor Subdivision..... \$750.00
    - (3.2) Major Subdivision.....\$750.00
  - (4) Preliminary Plan Review (Required)
    - (4.1) Administrative Review - Single Lot Development ..... \$250.00
    - (4.2) Minor Subdivision.....\$1000.00
    - (4.2) Major Subdivision..... \$2000.00



- (5) Final Plan Review (Required)
  - (5.1) Administrative Review - Single Lot Development ..... \$250.00
  - (5.2) Minor Subdivision..... \$750.00
  - (5.2) Major Subdivision.....\$1000.00
  
- (6) Planned Unit Development (PUD).....\$8,000.00
- (7) Final Plat Recordation..... \$100.00
- (8) Final As-Builts..... \$100.00
  - \$50 for each infrastructure, public space, forestation/greenbelt submittal
  
- (D) **Rezoning Application** (Up to 5 acres).....\$500.00
  - \$10 for each additional acre or fraction thereof
  
- (E) **Stormwater Review & Inspection**
  - (1) Concept Plan .....\$150.00
    - Includes one resubmittal.
    - \$75.00 each subsequent resubmittal
  - (2) Preliminary Plan.....\$150.00
    - Includes one resubmittal.
    - \$75.00 each subsequent resubmittal
  - (3) Final Plan..... \$150.00
    - Includes one resubmittal.
    - \$75.00 each subsequent resubmittal
  - (4) Final As Built Plans ..... 100.00
  
- (F) **Water, Sewer & Fire Sprinkler Meter Hook-up Fee**.....\$100.00 admin fee + purchase cost of all water and fire meters required

**Note:** Administration and Utility Billing set up of Town sewer without water service to the property will be charged the admin fee

- (G) **Benefit Assessment Fees:** The following four (4) benefit assessment fees (BAF) totaling \$14,000 will be charged against any new construction or renovation that results in a new or additional connection to the Town's Sewer and or Water System. The BAF shall be billed to the developer, builder or property owner as follows:
  - G.1 \$1,000 discount of BAF if paid in full upon issuance of a building permit.
  - G.2 Full payment of the BAF if paid upon completion of construction and issuance of a certificate of Occupancy.

G.3 A 5-year payment plan collected through the utility billing system, that shall be placed as a lien against the property and recorded in the land records of Cecil County, that must be satisfied upon transfer of ownership. The cost shall include a one (1) time 6% upfront administrative charge, to cover recordation fees and monthly billing costs. Admin costs are non-refundable. All rules regarding utility payments shall apply to include penalties for late payment and shut off of services for non-payment.

Note: This option is not available to the builder or developer unless such builder or developer is the property owner of the subject property upon issuance of the Certificate of Occupancy

1. **Water Capital Improvement Fees** ..... \$6,000.00  
per 250 gpd flow.

Note: Water meters used to track flows for fire sprinkler systems or process related tracking of consumption, that are not independently related to a new edu or connection, will pay for the meter installation as detailed in (I) above, but will not be charged a Water Capital Improvement Fee

2. **Sewer Capital Improvement Fee** .....\$6,000.00  
per 250 gpd flow.
3. **Streets & Sidewalks Impact Fee** .....\$1,000.00  
per 250 gpd flow.
4. **Police and Fire Impact Fee**.....\$1,000.00  
per 250 gpd flow.

**SECTION 6 ADMINISTRATIVE FEES –**

(A) **Copying Fees.**

(1) First 2 hours of Administrative Time.....\$.050 per page,  
\$1.00 double sided page.

(2) Each additional Hour or fraction thereof.....\$25 per hour plus \$0.50 per page,  
\$1.00 double sided page.

(B) **Finger Print Cards.**

(1) Town Residents.....\$ 5.00 per card.

(2) Non-Town Resident.....\$ 10.00 per card.

(C) **Accident Reports**

(1) Town Residents.....\$ 5.00 per report.

(2) Non-Town Resident.....\$ 10.00 per report.

(D) **Town Park and Facility Usage Fees:** The following charges will apply for anyone wishing to reserve the Town Park Facilities for their exclusive use. Reservations are on a first come first serve basis and are non- refundable.

(1) Town Residents.....\$ 15.00

(2) Non-Town Resident.....\$ 25.00

(3) Access to Town Electric.....\$10.00

(Refundable Deposit upon return of Electrical Box Key)

(E) **Credit Card, E-Check and other Online Bill Paying Service Charges:** The below described fees shall apply to anyone wishing to utilize credit cards, E-Checks or other online internet based bill paying services in which the Town is assessed administrative or services charges for the use of those services.

(1) Online Credit Card Merchant Processing Fee ..... No Administrative Charge

(F) **Allocation and Designation of Residential Handicapped Parking Space :** The below described fees shall apply to anyone wishing to have a designated handicapped parking space for their personal use. Application, review and allocation shall be in accordance to applicable Town Codes.

(1) First Time Application.....\$75.00

(2) Annual Renewal .....\$25.00

(G) **Bulk Trash Pick Up :** Charge below is a pass thru charge from the Waste Hauler and is for each item placed for collection.

Each Item Placed for collection.....per contract price  
with the waste hauler.

(H) **Tanker Truck and Small-Scale Bulk Water Purchase Program:** The following charges will apply to anyone wishing to purchase small-scale bulk water from the Town that is picked up using their own holding tank, or by direct hose line (approved by the Town) to the property. This can be a tank pulled on a trailer or truck or a tanker truck. The use of this water in the Town limits must follow Chapter 13 of the codified ordinances of the Town of Rising Sun titled *Stormwater Management Code*. Charges listed below are for each individual tank fill or use of water.

- (1) Water Volume 1K gallons or less..... \$125.00
- (2) Water Volume 1K to 6K gallons..... \$250.00
- (3) Water Volume 6K to 10K gallons.....\$350.00
- (4) Water Volume Greater than 10K gallons.....\$500.00

**SECTION 7      EMERGENCY MEASURES AND ABATEMENT CLEAN UP AND SERVICES**

**(A)      Inspection Services, Documentation and Notification**

- (1) Site Inspection / meetings related to abatement strategy....\$75.00 per man -hour.
- (2) Billing, Correspondence and Violation Notices.....\$50.00 per notice.
- (3) Photographs and documentation.....\$50.00.

**(B)      Public Works Labor Rate**

- (1) Laborers not to include Supervisor.....\$40.00 per man-hour.

**(C)      Equipment & Material Charges.**

- (1) Backhoe, Tractors & similar equipment.....\$250 1<sup>st</sup> hour,  
plus \$30.00 per hour of use thereafter
- (2) Dump trucks / carts.....\$200 flat rate.  
plus \$50.00 per every full or partial load.
- (3) Heavy Brush Cutting Equipment.....\$75.00 1<sup>st</sup> hour.  
plus \$25.00 per hour of use thereafter.
- (4) Riding Mowers .....\$50.00 1<sup>st</sup> hour.  
plus \$25.00 per hour of use thereafter.
- (5) Pumps, Portable lighting. .... \$50.00 1<sup>st</sup> 4 hours.  
plus \$10.00 per hour of use thereafter.
- (6) Small Engine Tools, chain saws, trimmers,  
blowers, weed whackers etc ..... \$30.00 1<sup>st</sup> 4 hours.  
plus \$10.00 per hour of use thereafter.
- (7) Ladders, Jacks, stands and similar equipment.....\$25.00 1<sup>st</sup> 4 hours,  
plus \$10.00 per hour of use thereafter.
- (8) Trash bags, cans and small containers .....\$5.00 each.

**(D)      Boarding up or securing of vacant,  
abandoned or unsafe properties.....**

- .....\$200 flat fee.  
plus \$25.00 per window and or door.

**(E)      Administrative Processing, 3<sup>rd</sup> Party Contractors, Late Fees & Failure to pay.**

- (1) Administrative handling and processing.....10% of total cost
- (2) Late fees for non-payment.....10% , reoccurring monthly  
late fee on unpaid balance

- \* In addition to the cost above, the property owner or responsible party shall be responsible for all cost associated with the Towns efforts to restrain, secure, remove, correct or abate a violation of the Town Codes, to include but not be limited to, the purchase of supplies, rental or leasing of equipment, contracting of professional services, technical assistance or additional labor. All such related charges listed above, shall be charged against the property owner or responsible party. Failure of the owner to pay such cost shall result in a lien upon such real estate, which shall include all associated attorney-filing fees.

**SECTION 8**      **BUSINESS SPONSORSHIP BANNERS –**

(A) Premium Location Sponsorship- The following below described fees shall apply to any sponsor seeking to have a sponsorship banner installed at these locations:

- Any poles located at 1 East Main Street – (Town Hall)
- Pole located at Town Pavilion on Queen Street.
- Any poles located at the Queen Street Side of the property located at # 6 Pearl Street.
- Any poles located on both the Main Street and Queen Street side of #2 East Main Street.
- Pole located in front of # 9 South Queen Street.
- Any poles located on West Side of South Queen Street between #12 South Queen and the corner of Main Street.
- Any poles located on West Main Street between #12 West Main and the corner of South Queen Street.
  - Member of the Greater Rising Sun Chamber.....\$250 per banner
  - Business and or entity located within Town corporate limits,
    - but not a chamber member .....\$300 per banner
    - Business and or entity not located within Town corporate limits, and not a chamber member.....\$350 per banner

(B) Non -Premium Location Sponsorship- (as determined by resolution 2012-02)

- Member of the Greater Rising Sun Chamber.....\$220 per banner
- Business and or entity located within Town corporate limits, but not a chamber member .....\$250 per banner
- Business and or entity not located within Town corporate limits, and not a chamber member.....\$300 per banner

**SECTION 9      MUNICIPAL INFRACTION PENALTY TICKET FEES**

(A)	<b><u>Category Level IA</u></b> .....	\$25.00
(B)	<b><u>Category Level IB</u></b> .....	\$50.00
(C)	<b><u>Category Level IC</u></b> .....	\$75.00
(D)	<b><u>Category Level ID</u></b> .....	\$100.00
(E)	<b><u>Category Level II</u></b> .....	\$35.00
(F)	<b><u>Category Level III</u></b> .....	\$50.00
(G)	<b><u>Category Level IV</u></b> .....	\$100.00
(H)	<b><u>Category Level V</u></b> .....	\$200.00



**SECTION 10**     **PAYMENT, LATE FEES, DISCOUNTS, CHECK POLICIES, SERVICE  
SUSPENSION, TERMINATION AND RESTORATION**

(A) Late payment of municipal taxes, special assessments and service charges.

- (1) Late Payment of Valorem Property Taxes and Debt Service Tax. As per the Town Charter, valorem property taxes are due at the beginning of the fiscal year. The bill is due in July, and is payable during the month of July, August or September without interest. This bill becomes delinquent on October 1st and is subject to interest at the rate of 1% per month until paid in full. Interest and penalties are calculated on the net amount of the bill after any credit is applied.
- (2) All other taxes, assessments and service charges, to include building permit fees. With the exception of item 1 above, failure to make timely payment on any municipal taxes, personal property tax, special assessments, services charges and application fees shall result in a 10% reoccurring monthly penalty fee on any unpaid balances after thirty (30) days (after due date) and shall occur monthly until paid in full.
- (3) Utility Bills. Failure to make timely payment of a utility bill, by the due date posted on the bill, shall result in a 10% reoccurring monthly penalty fee on any unpaid balances and shall occur monthly until paid in full.

(B) Discounts for timely payments. The Town shall provide a discount for the early payment in full of any real property tax and Debt Service Utility Tax and utility bill services charges such as trash, sewer and water as follows:

- (1) 2% discount for the payment in full of any real property tax and Debt Service Tax, if such taxes are paid in full by the end of July of the taxable year.
- (2) 1% discount for the payment in full of any utility bill received in accordance to the Town's Fiscal Policy on the payment and processing of utility bills.

(C) Bounced checks and insufficient funds. There shall be a \$35 charge assessed for any bounced checks received for the payment on any municipal taxes, personal property tax, special assessments, services charges and application fees or any other charges assessed by the Town.

(D) Suspension of Payment by Check. Any account holder, contractor or persons that have issued 2 bounced checks in a 90-day period shall be suspended from any future payments by check for one year from the 2<sup>nd</sup> check bounce date. All payments must be made by cash, money order, bank check or credit card until suspension is lifted.

(E) Service Suspension, Termination and Restoration. The following fees shall be applied to any service account that is Suspended, Terminated or Restored.

- (1) Voluntary Suspension or Termination of Services requiring site visit.....\$20
- (2) Request to reactivate voluntary service disconnects .....\$20
- (3) Restoration of Town Services previously deactivated due to non-payment.....\$40
- (4) After working hours or non-normal working days  
restoration of Town Services previously deactivated  
due to non-payment .....\$40 plus  
4 hour overtime rate for employee.