



TOWN OF RISING SUN
BOARD OF ZONING APPEALS
August 26, 2021 @ 6:30 PM

MEETING AGENDA

1. **CALL TO ORDER & WELCOME** – Town Zoning Officer – (No formal Chairperson)
2. **INTRODUCTION OF BOARD MEMBERS** – Town Zoning Officer
3. **NOMINATION AND ELECTION OF BOARD OFFICERS**
4. **MEETING TURNED OVER TO THE CHAIRPERSON**
5. **CASE PRESENTATION**
 - a. **Summary Overview of the Process** – Town Zoning Officer
 - b. **Introduction of Case PCBA #2021-02** – Town Zoning Officer
 - c. **Read the Advertisement into the record** – Town Zoning Officer
 - d. **Declaration of Conflict of Interest.** – Chairperson

“Is there any one currently serving on this board who feels that they have a conflict of interest or the appearance of a conflict of interest if they were to participate in these proceedings?”
 - e. **Presentation of Staff Case Review Summary.** – Town Zoning Officer

- f. **Planning Commission Recommendation.** - Town Zoning Officer
- g. **Board Questions regarding staff review** - Chairperson
- h. **Self - Introduction of Applicant(s)** - Chairperson
- i. **Swearing in of the applicant** - Chairperson

**Note – Chairperson shall swear in each person presenting the case for the applicant.

- *“Do you swear that the information and testimony that you are about to give in regard to this application is truthful and accurate to the best of your ability?”*
- *Please state your name and spell it for the record.*

- j. **Presentation of Applicants Case.** - Applicant
- k. **Board Questions to applicant.**
- l. **Public Comments/Testimony for or against** - Chairperson

(Speakers should announce their name, address, and spell it for the record)

- Anyone in favor of the application
- Anyone opposed to the application
- General Public Comments

- m. **Final Comments by the Applicant** - Chairperson
- n. **Final Comments and Questions Board Members** - Chairperson
- o. **Board Deliberations and Final Determination** - Chairperson

- 6. **TOWN REPORT**
- 7. **OLD BUSINESS**
- 8. **NEW BUSINESS**
- 9. **ADJOURNMENT**