



TOWN OF RISING SUN
MAYOR & COMMISSIONERS BUSINESS MEETING AGENDA
September 9, 2019 @ 7:00 PM

1. **Call to Order & Roll Call**
2. **Pledge of Allegiance**
3. **Prayer**
4. **Executive Session Report**
 - a. August 27, 2019 **Town Administrator**
5. **Public Presentations**
 - a. None
6. **Business Meeting Items**

a.	Resolution 2019-10	Reformatting of Personnel Manual	Town Administrator
b.	Resolution 2019-11	Board of Appeals Appointments	Town Administrator
c.	Resolution 2019-12	Re-Appointment to Ethics Board	Town Administrator
7. **Citizen's Input**
8. **Staff Reports**

a. Police Chief	b. Town Administrator
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9. **Mayor's Report**
10. **Commissioners' Comments**

Commissioner Authenreath	Commissioner Pierson
Commissioner Braun	Commissioner Warnick

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11. Board Vacancies –

Town Administrator

The Mayor and Commissioners are seeking persons interested in serving on the following boards:

- a. Planning Commission. 3 Positions Open
 - Meets the 1st and 3rd Monday of every month. Currently working on very important updates to the Town's zoning and land development codes. The board has a significant impact on shaping the economic development of this community.
- b. Board of Zoning Appeals – 2 Position Open
 - is the body established to: hear appeals of decisions rendered by the zoning administrator, or to interpret unclear provisions in the zoning ordinance, decide on applications by landowners to permit buildings or land uses which vary from the zoning regulations. Has a major influence in ensuring proper land use that is beneficial to all property owners.

12. Town Election Process

- 2 Commissioner seats are open
 - *Qualifications.* The Mayor and four Commissioners, shall be citizens of the United States, at least twenty-five (25) years of age at the time of their election to office, qualified voters of the Town and bona fide residents of said Town for at least one year preceding the date of their election and shall be free of any record of criminal violations other than minor traffic violations and other such minor misdemeanors punishable by fine only.
 - *Election and term of office.* The Mayor and Board of Commissioners shall be elected to serve four (4) year terms with the elections staggered
- Candidates seeking office complete and submit:
 - Candidate Registration Form; and
 - Financial Disclosure Form; and
 - Campaign Finance Form.
 - Additional Campaign forms must be submitted as per the Chapter 2 Article 7 titled Campaign Contributions and Expenditures,
 - Forms are available at Town Hall

** No candidate will be listed on the official ballot until all required documents are fully complete and submitted and verified by the Rising Sun Ethics Board and Board of Election Judges.*

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*** Failure to comply with the Campaign finance and Ethics requirements may result in removal from the ballot and or disqualification from office.*

- Voter Registration

- Qualified Voters. Every person who is (1) a citizen of the United States, (2) at least eighteen years of age, (3) a bona fide resident of the town for at least thirty days preceding any election at which he shall offer to vote is eligible to register to vote in the Town elections.
- Voter Registration. All qualified persons wishing to register to vote shall do so at the Cecil County Election Board and as provided for by State Law. Any qualified persons registered and listed on the statewide voter registration list at an address within the incorporated limits of Rising Sun, shall be considered registered Town Voters and shall be eligible to vote in Town elections.

13. Upcoming Election Calendar

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| a. Town Elections | Monday October 21, 2019 8 AM – 8 PM |
| b. Voter Registration Deadline | Friday September 20, 2019 @ 5:00 PM |
| c. Last Day to register as a candidate | Friday September 20, 2019 @ 6:00 PM |
| d. Last Day to request an absentee ballot | Friday October 11, 2019 @ 5:00 PM |
| e. Absentee ballots due | Monday October 21, 2019 @ 7:59 PM |

14. Upcoming Meetings

- a. Planning Commission Meeting – Monday September 23rd 2019 @ 6:30 PM
- b. Town Meeting – Tuesday September 24th, 2019 @ 7:00 PM
- c. Planning Commission Hearing – Monday September 30th @ 6:30 PM
PCBA cases 2019-01 & 2019 -02
- d. Board of Zoning Appeals Hearing – Thursday October 3rd @ 6:30 PM
PCBA cases 2019-01 & 2019 -02
- e. Planning Commission Meeting -Monday October 7th 2019 @ 6:30 PM

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15. Upcoming Events

- a. Wednesday September 11th @ 7 PM - Historic Preservation Commission – “The Evolution of the Bicycle”

Wednesday Sept 11 @ 7 PM. Ed and Susanna Lee of Chesapeake City will present the Evolution of the Bicycle here on the 3rd floor of Town Hall. As vintage bike enthusiasts, the Lee’s will be accompanied by a “High-Wheeler” and 2 vintage “ladies bikes” from the 1890’s

After the meeting, the bikes will be ridden in the bank parking lot. Come pedal with the Historic Commission and as always, the Town museum will be open to the public.

- b. Civil War Reenactment

Thursday October 3, 2019 – Reenactors arrive and camp set up

Friday October 4, 2019 – School Children Tours

Saturday October 5, 2019 – Family Day, battle reenactments, period music and dance

Sunday October 6, 2019 - Camp Breakdown and dis-embarkment

16. Upcoming Holidays – Town Hall Closed

Monday October 14, 2019 Columbus Day

17. Adjournment