



Town of Rising Sun
Town Meeting Minutes
February 22, 2016

Let it be remembered that the Mayor and Board of Commissioners of the Town of Rising Sun, held a Town Meeting on the 3rd floor of the Town Hall on Tuesday evening, February 22, 2016 at 7:00 PM. For the record the meeting place and time were duly posted as required.

The Town Meeting can now be viewed in its entirety on the Town's Website

MEMBERS IN ATTENDANCE: Mayor Travis Marion, Commissioner Dave Warnick, Commissioners Allen Authenreath, Commissioner Brian Leishear and Commissioner Joe Shephard.

MEMBERS ABSENT: None

STAFF/CONSULTANTS PRESENT: Town Administrator Calvin A. Bonenberger, Jr.,

IN THE MATTER OF CALLING THE MEETING TO ORDER: The meeting was called to order at 7:00 PM by Mayor Marion and followed by the roll call, pledge of allegiance, and a moment of silence.

IN THE MATTER OF THE APPROVAL OF MINUTES: Motion was made by Commissioner Shephard and seconded by Commissioner Leishear to approve the Minutes of February 12, 2016. Motion carried 4-0.

IN THE MATTER OF REPORTING OF EXECUTIVE SESSIONS: None.

IN THE MATTER OF PUBLIC PRESENTATIONS:

- A. Relay for Life. A presentation was made by Mrs. Sandy Baldino and Mrs Lois Capone, on behalf of "Relay for Life". This is an organization and initiative that was created 30 years ago by a man who walked around a track for 24 straight hours to help raise awareness to cancer and raise funds. Cecil County has been participating for Relay for Life for nearly 20 years. She further encouraged the Town to create a team to participate in the Relay for Life celebration. She stated that that this year's theme for the event is purple. This is an overnight event to recognize that cancer never sleeps. The teams, made up of 8 members, walk the track, not run. The event recognizes cancer survivors with a dinner and presentations. The event will start at 8:45 pm this year. She outlined all the activities and encouraged everyone to participate and to invite others.

B. Senatorial Citation to Officer Dallas Herbert: Chief Peterson presented Rising Sun Police Officer Dallas Herbert, with a Senatorial Citation from Maryland State Senator Wayne Norman, in recognition of his efforts to educate the public about the dangers of accidental fire arm discharges resulting in the death of small children. Through the efforts of Officer Herbert, the Town of Rising Sun has issued more gun locks to the community than any other community in the County.

C. Consideration of Resolutions and Ordinances:

The Town Administrator gave a general overview of the various resolutions and ordinances listed on the agenda. All of the documents are related to the Town's Property Maintenance, Minimum Housing and Quality of Life Codes. He explained the differences between a resolution and an ordinance, the process for consideration and approval of each document. He further explained the relationship between all the documents and how they are related to each other. After a general overview of each document and a restructuring of how they were presented to the board, the following actions were taken by the Board.

- **Ordinance 2016-01**, titled Timelines for snow removal. A motion was made by Commissioner Warnick, seconded by Commissioner Authenreath to read the ordinance into the record for consideration for adoption at the next Town meeting. Motion passed 4-0. The Town Administrator read the summary into the record. The Ordinance will sit until the next Town Meeting.
- **Resolution 2016-02** titled Fee Schedule Revision- Revised fees for Abatements. The Town Administrator gave an overview of the purpose of the proposed change to the Town's Fee Schedule in order to charge an administration fee and late penalty for failure to pay abatement fees to the Town. A motion was made by Commissioner Warnick, seconded by Commissioner Leishear to read the resolution into the record. Motion passed 4-0. After reading the resolution a motion was made by Commissioner Authenreath, seconded by Commissioner Leishear to adopt resolution 2016-02 with the noted typo corrections. Motion passed 4-0
- **Ordinance 2016-02** titled Classification of Violations –Misdemeanors & Municipal Infractions. After a general overview of the content of the ordinance by the Town Administrator, a motion was made by Commissioner Warnick, seconded by Commissioner Leishear to read the ordinance into the record for consideration for adoption at the next Town meeting. Motion passed 4-0. The Town Administrator read the summary into the record. The Ordinance will sit until the next Town Meeting.
- **Resolution 2016-03** titled Fee Schedule Revision - Penalties for violations. The Town Administrator gave an overview of the purpose of the proposed change to the Town's Fee Schedule in order to charge an administration fee and late penalty for failure to pay abatement fees to the Town. A motion was made by Commissioner Authenreath, seconded by Commissioner Leishear to adopt resolution 2016-03. Motion passed 4-0.
- **Resolution 2016-04**, titled Fee Schedule Revision – reformatting of the schedule. The

Town Administrator gave an overview of the purpose of the proposed change to the Town's Fee Schedule in order provide headings and section numbers to the existing document for ease of use and reference. A motion was made by Commissioner Warnick, seconded by Commissioner Leishear to adopt resolution 2016-04. Motion passed 4-0

- **Ordinance 2016-03** titled Revision of Chapter 9 – Finance, Taxation, Business & Trade. After a general overview of the content of the ordinance by the Town Administrator, a motion was made by Commissioner Warnick, seconded by Commissioner Leishear to read the ordinance into the record for consideration for adoption at the next Town meeting. Motion passed 4-0. Commissioner Warnick read the summary into the record. The Ordinance will sit until the next Town Meeting.

IN THE MATTER OF CITIZENS' INPUT – The Board heard comments from the floor regarding snow removal, issues with animals and parking issues

IN THE MATTER OF STAFF REPORTS:

Chief of Police – Provided his 2 week statistical data report, which included 219 calls for services. He also reported on Storm Jonas and thanked the board and the community for the candle light vigil that was held for Fallen Police Officers in Town Square on Monday the 22nd. He expressed appreciated on behalf of law enforcement for the outlet and opportunity to say their farewells.

Town Administrator – Town Administrator provided a financial report on the cost of the snow removal. There were 234 man-hours spent, 234 hours of equipment time. There was \$20,000 in salaries of employees and \$39,582 in contracted service, for a grand total of \$59,582 to remove the snow. The Town Administrator characterized the relationship of the roughly \$60,000 of cost to remove the snow, versus the total real estate taxes collected.

IN THE MATTER OF THE REPORT OF THE HISTORICAL PRESERVATION COMMISSION:

No report

IN THE MATTER OF THE REPORT OF THE RISING SUN ARTS ALLIANCE:

No report

IN THE MATTER OF OLD BUSINESS: None

IN THE MATTER OF NEW BUSINESS: The Mayor presented a video from a company called Everbridge. This company provides enhanced services of communication to residents through 1) phone calls, 2) emails, 3) text messages and other social media outlets to deliver unique messages to citizens. After the conclusion of the presentation, Commissioner Leishear and Commissioner Warnick

volunteered to review the presentation and get more information for the boards review and consideration.

The Town Administrator officially announced the resignation of the Office Manager. In order to offset the shortage of staffing, the Town will go back to closing during the lunch hour from 12-1 PM

IN THE MATTER OF THE REPORT OF THE MAYOR:

Mayor Marion spoke about the proclamations that were given to the State Champion Rising Sun Girls Volleyball team. He stated that it went over very well and many of the parents were thanking the Tow for the relationship the town has forged with the school. This was the first time the school was ever given proclamations from the town. The Mayor also attended the annual Mayor's conference that included a great seminar on social media with great advice on how to interact with the residents. The Mayor also announced that he would be starting his Mayor for the day visit next week starting with the Tome School and that believe it or not the Tome School is actually located in the Town of North East and that he told the school that they were located in Mayor McKnight's territory of North East, however they told him that due to his age they wanted another perspective and they want the kids to see him there. The Mayor further advised that he went last year and the kids really seemed to enjoy it and he enjoyed himself. After the Tome school, the Mayor will visit the Conowingo Elementary as well as Rising Sun and possibly Calvert Elementary school. The Mayor also wanted to thank the public works for their efforts with snow removal and the repair of the water leak. He thanked the response of Commissioner Warnick and Leishear, who along with himself responded to the water main break. He also thanked Commissioner Shephard, Warnick, the Police Chief, Town Administrator and his wife, along with Becky Warnick for all their hard work behind the scenes in putting together the vigil for fallen police officers.

IN THE MATTER OF THE REPORT OF THE COMMISSIONERS:

Commissioner Authenreath:

Commissioner Leishear: Commissioner Leishear echoed the sentiments of how well the public works crews did in removing the snow and was very appreciative of the efforts put forth by everyone to hold the candle light vigil. He gave an update on some of the progress being made in the Chester Water project and that the meetings are still ongoing.

Commissioner Shephard:

Commissioner Warnick:

With no other business to come before the Mayor & Commissioners, motion was made by Commissioner Authenreath and seconded by Commissioner Shephard to adjourn at 8:35 PM.

Respectfully submitted,

Marsha J. Spencer

DECLARATION AND VERIFICATION OF AUTHENTICITY

I, Marsha J. Spencer, Clerk for the Town of Rising Sun, Maryland, do hereby certify that the above and foregoing minutes are a true, perfect and complete copy of the Minutes adopted by the Mayor and Commissioners of the Town of Rising Sun, Maryland, and is identical to the original thereof appearing in the official records of the Town of Rising Sun, Maryland and the same has not, since its adoption, been rescinded or amended in any respect.

IN TESTIMONY WHEREOF, I have hereunto set my hand and have affixed the seal of the Town of Rising Sun as of this day of 2015.

Respectfully submitted

Marsha J. Spencer
Town Clerk

CERTIFICATE & TOWN SEAL