

**Town of Rising Sun
Mayor & Commissioners Town Meeting Minutes
July 14, 2015**

Let it be remembered that the Mayor and Board of Commissioners of the Town of Rising Sun, held a Town Meeting on the 3rd floor of the Town Hall on Tuesday evening, July 14, 2015 at 7:00 PM. For the record the meeting place and time were duly posted as required.

MEMBERS IN ATTENDANCE: Mayor Travis Marion, Vice Mayor George Walker, Commissioners Authenreath, and Warnick.

MEMBERS ABSENT: Commissioner Scully.

STAFF/CONSULTANTS PRESENT: Town Administrator Calvin A. Bonenberger, Jr., and Town Clerk Marsha J. Spencer.

IN THE MATTER OF CALLING THE MEETING TO ORDER: The meeting was called to order at 7:00 PM by Mayor Travis Marion and followed by the Pledge of Allegiance.

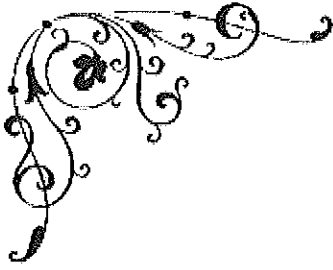
IN THE MATTER OF APPROVAL OF MINUTES: Motion was made by Commissioner Walker and seconded by Commissioner Warnick to approve the Minutes of June 9, 2015. Motion carried 3-0. Motion was made by Commissioner Warnick and seconded by Commissioner Authenreath to approve the Minutes of the Special Meeting of June 29th that was reconvened on June 30th. Motion carried 2-0. (Mayor Marion and Commissioner Walker were absent from this meeting.)

IN THE MATTER OF STAFF REPORTS:

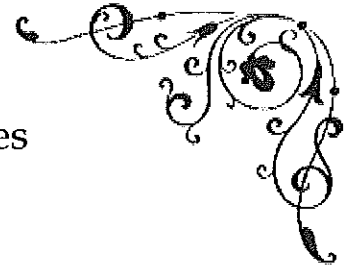
Financial Reports: Patricia Wagner reported:

- Audit is proceeding with initial reviews going well.
- Town Administrator, Mayor and Commissioners could expect to visit with the auditor on the second week of August.
- Reviewed May 2015 Financial Statements for eleven months.
- The Town's accounting software and Chart of Accounts will be updated over the next month or so.

IN THE MATTER OF REPORTING OF EXECUTIVE SESSIONS: Town Administrator Bonenberger read into the record Minutes of the Executive Session of July 11, 2015. (See Executive Session Report.)



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IN THE MATTER OF PUBLIC PRESENTATIONS: Mayor Travis Marion reported that the Town is partnering with the National Center for Missing and Exploited Children to designate July as Stranger Danger Month. Flyers are available in the lobby and social media will be used to give parental guidance for suggestions and conversations with the children.

IN THE MATTER OF BUSINESS MEETING ITEMS:

Electrical Inspection Agency Contract – Commissioner Allen Authenreath reviewed an agreement for consideration between the Town of Rising Sun and Walter Grainger Jr. of Bay Area Inspection Agency. Bay Area will be engaged as a third-party company to conduct electrical inspections on behalf of the Town of Rising Sun with oversight by Town Administrator Bonenberger as Code Enforcement Officer. This partnership will clarify and streamline the process as well as ensure that zoning and safety issues are followed. Motion was made by Commissioner Authenreath to enter into this agreement with Bay Area Inspection Agency. Motion was seconded by Commissioner Warnick. Motion carried 3-0.

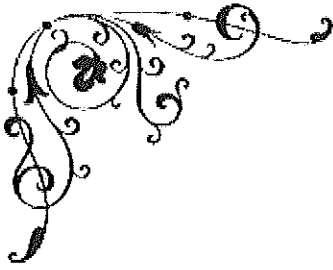
Resolution 2015-06 – Sustainable Community Designation – Mayor Marion described the process the Town has taken to acquire the Sustainable Community Designation which will open doors for grants and low interest loans for the Town and businesses. Mayor Marion read Resolution 2015-06 in the record. Motion was made by Commissioner Warnick and seconded by Commissioner Authenreath. Motion carried 3-0.

Town Administrator Bonenberger reminded the Board that the Sustainable Community Designation was originally listed as a deliverable in the previously issued Request for Proposal. Responses included estimates as high as \$40,000 to complete this plan. The Department of Community Housing and Development and Maryland Department of Planning graciously stepped forward to accomplish this designation at no charge to the Town. University of Maryland students contributed lots of work hours to prepare the documentation.

IN THE MATTER OF CITIZENS' INPUT: Some comments were shared and action items were so noted.

IN THE MATTER OF STAFF REPORTS:

- Chief Peterson reported 177 calls for the period of June 30 through July 14th, a significant decrease from the usual 300 or so calls. One exceptional call resulted from Officer Stickney making a routine traffic stop for seat belt and taillight violations when he discovered a mobile meth lab in the vehicle—the first mobile meth lab in the County to the Chief's knowledge. Please remain vigilant for anything strange. Basic household chemicals are boiled to create a volatile, toxic atmosphere. The results can be dangerous.



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- The second exceptional event, an armed robbery on July 11th in Town Center and second armed robbery at the A Plus market, resulted in the suspect being sighted later and taken into custody without incident.
- The Police Department is the recipient of a grant for Ballistic Vest Replacement through the Governor's Office for Crime Control and Prevention for fifty percent matching grant to replace aging ballistic vest for three or four of our officers.
- Stranger Danger – As a result of the Maryland Sex Offender Registry being deemed punitive in early 2014 by the Special Court of Appeals, 1,155 sex offenders had been removed from the State's list and thus returned to society without control or notification measures. Thus, the Police Department sees great value in teaming with the Mayor in the Stranger Danger campaign with plans to explain to parents or children responsive actions when encountering strangers.

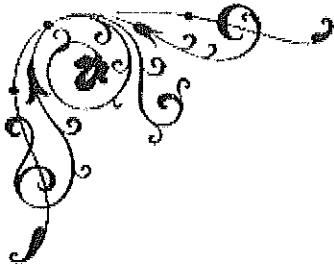
IN THE MATTER OF THE MAYOR'S REPORT:

- Along with Commissioner Walker, the Mayor attended the Maryland Municipal League in Ocean City, enjoying classes that included Sustainable Community Designation and Community Policing.
- Office McKinney and Mayor Marion entertained thirteen Foreign Exchange Students from Spain with a tour of town hall and explanation of town history and government. Many THANKS to Officer McKinney.
- Partnered with Port Deposit for Movies in the Park. Thanks to Commissioner Warnick.

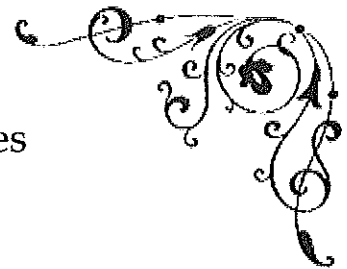
IN THE MATTER OF THE HISTORICAL PRESERVATION COMMISSION REPORT: None.

IN THE MATTER OF OLD BUSINESS: Regarding the 2015/2016 Budget approved at the June 29th Special Meeting and Commissioner Walker's absence at that meeting, Commissioner Walker objected to the Detective Sergeant position as described in *The Herald*. Commissioner Walker made a motion to remove the Detective Sergeant position from the budget and assign those funds to the reserve fund. Motion was seconded by Commissioner Warnick to allow for further discussion. After clarification of the wording featured in *The Herald* and acknowledging that more thorough research will be conducted for this position, Commissioner Walker withdrew his motion.

Commissioner Walker expressed his second concern regarding raises for staff and referenced an email regarding his suggestions. With the approved 2015/2016 budget as a roadmap, Town Administrator Bonenberger explained that no changes have been made to the payroll. While the approved budget accounts for increases to the payroll, such increase is for a cost of living to offset the higher costs of the new health insurance. Additionally, depending on employees' performance, additional two percent raises might be awarded.



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IN THE MATTER OF NEW BUSINESS: None.

IN THE MATTER OF COMMISSIONERS' COMMENTS:

Commissioner Authenreath:

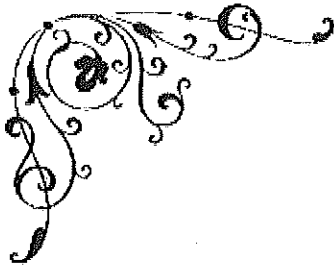
- A punch list had been developed in the spring for Bryan's Grace and presented to Cecil Bank to determine an estimate of the developer's price tag on his escrow money. Cecil Bank responded with a low price that was inadequate to complete many items on the list. One more document needs to be located to negotiate a settlement before proceeding with items on the punch list.
- Stage Two with KCI Engineering for Roadway, Sidewalk and Utility Evaluation – Commissioner Walker and Authenreath reviewed the report of the Civil Engineers specific to Ryan Drive. The storm systems look good but some catch basins are falling apart. Public Works Director Ron Thomas has added these items to his list and will proceed with repairs as soon as weather permits.
- As a result of completion of the Stage Two report, KCI is now ready to match Stages One and Two in a report that prioritizes roads, sidewalks, storm drains. The Town has applied for a USDA low interest loan for the \$500,000 to \$700,000 estimated for this project.
- An invitation for a public meeting for Ryan Drive residents is planned to explain the magnitude of this job, the application for funding and the intention to complete this project before cold weather.
- The next Planning & Zoning meeting is scheduled for July 20th at 6:30 PM.

Commissioner Walker:

- To add to the above report, the engineer said that basically our streets and sidewalks are in pretty good shape, better than many municipalities.
- In finding ways to fund Ryan Drive, water line and sewer plant expenditures, expenditures are being approached with careful consideration.
- Waste Water Treatment Plant – raw sewerage is moving into the plant now.
- A meeting with USDA, MDE and the contractor is planned next week to discuss substantial completion and testing over the next two or three months.

Commissioner Warnick:

- Had announced that a grant was received for \$633,170. Another agency stepped forward to suggest availability of additional grant money to supplement and tie in other projects. Engineering and preliminary work will begin later this month.
- Time and equipment were lent to Port Deposit's Movie Night at the Park after a concert there.
- Rails to Trails offers the Town another opportunity to partner with them.



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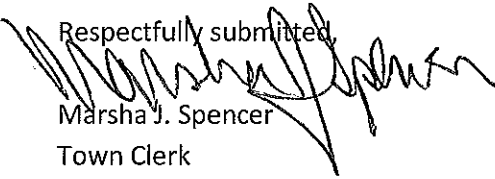


- Our next Movie in the Park is *Hook* this Saturday at 8:30.
- A revised schedule with makeup dates will be released by next Monday.

The next stated Town Meeting is Tuesday, July 28 at 7 PM.

Motion was made by Commissioner Walker and seconded by Commissioner Warnick to adjourn at 8:15 PM.
Motion carried 3-0.

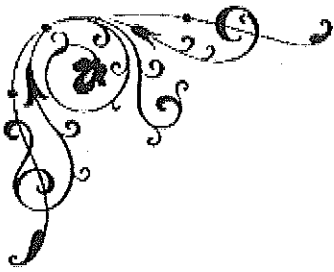
Respectfully submitted,


Marsha J. Spencer
Town Clerk

Motion was made by Commissioner Warnick and seconded by Commissioner Authenreath to approve these minutes at the meeting of August 25, 2015. Motion carried 4-0.

DECLARATION AND VERIFICATION OF AUTHENTICITY

I, Marsha J. Spencer, Clerk for the Town of Rising Sun, Maryland, do hereby certify that the above and foregoing minutes are a true, perfect and complete copy of the Minutes adopted by the Mayor and Commissioners of the Town of Rising Sun, Maryland, and is identical to the original thereof appearing in the



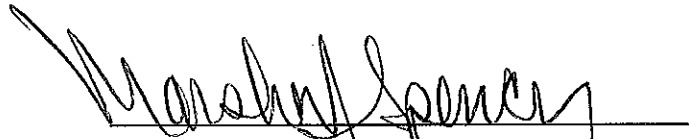
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official records of the Town of Rising Sun, Maryland and the same has not, since its adoption, been rescinded or amended in any respect.

IN TESTIMONY WHEREOF, I have hereunto set my hand and have affixed the seal of the Town of Rising Sun as of this 25th day of August 2015.

Respectfully submitted


Marsha J. Spencer
Town Clerk

CERTIFICATE & TOWN SEAL

(STATE OF MARYLAND)
(COUNTY OF CECIL)
(TOWN OF RISING SUN)