

Town of Rising Sun  
Mayor & Commissioners Town Meeting Minutes  
June 9, 2015

Let it be remembered that the Mayor and Board of Commissioners of the Town of Rising Sun, held a Town Meeting on the 3<sup>rd</sup> floor of the Town Hall on Tuesday evening, June 9, 2015 at 7:00 PM. For the record the meeting place and time were duly posted as required.

**MEMBERS IN ATTENDANCE:** Mayor Travis Marion, Vice Mayor George Walker, Commissioners Authenreath, Scully and Warnick.

**MEMBERS ABSENT:** None.

**STAFF/CONSULTANTS PRESENT:** Town Administrator Calvin A. Bonenberger, Jr., and Town Clerk Marsha J. Spencer.

**IN THE MATTER OF CALLING THE MEETING TO ORDER:** The meeting was called to order at 7:00 PM by Mayor Travis Marion followed by the Pledge of Allegiance.

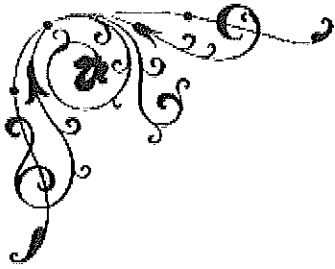
**IN THE MATTER OF APPROVAL OF MINUTES:** Motion was made by Commissioner Warnick and seconded by Commissioner Scully to approve the Minutes of May 26, 2015. Motion carried 4-0.

**IN THE MATTER OF REPORTING OF EXECUTIVE SESSIONS:** Town Administrator Bonenberger read into the record Minutes of the Executive Session of May 26, 2015 (see Executive Session report).

**IN THE MATTER OF PUBLIC PRESENTATIONS:**

- Mike Schober of CDM Smith Engineers – The waste water treatment plant is 85% complete and remains on schedule; the plant will be in operation in about two weeks followed by two months of testing with the contractor wrapping up some details. Miller Environmental has been hired to handle plant operations.
- Miller Environment Mike Pointer, CEO, and Doug Connell, Operations Manager, briefly explained the lagoon system and the new process.

**IN THE MATTER OF CITIZENS' INPUT:** None.



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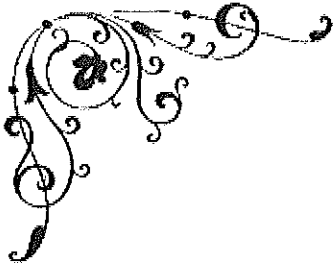
### **IN THE MATTER OF STAFF REPORTS:**

#### **Chief Peterson:**

- 361 calls for service from 5/11 – 6/9;
- Commissioner Warnick participated in a weekend ride-a-long with an officer;
- Shared statistical data of officers on duty and territory covered in Cecil County;
- Received grant from State Aid for Police Protection for \$36,000;
- Submitted grant to Governor's Office for Crime Control and Prevention for body cameras;
- Submitted grant information to LGIT for their version of body cameras;
- In an effort to improve response time, components for new radio system are being installed that permit county-wide tracking of officers;
- Upgrading to county-wide report management system to have larger amounts of data to close gaps.

#### **Town Administrator Bonenberger:**

- As Building Inspector, Town Administrator Bonenberger assisted an Electrical Inspector, the Fire Department and Fire Marshall in assessing the fire damage at Big Foots and surrounding properties;
- Debris and clutter on steps and in basements raised major safety issues about building conditions and shed light on some resources to address such issues.
- Knox Boxes provide for quick access, without damage, mostly to stores and some offices, by allowing the property owner to place a key in the Knox Box accessible only to the Fire Department. The Knox Box has become a code requirement in the 2012 International Building Code and is applied with renovations or new construction;
- Four USDA Grants or Request for Financial Assistance have deadlines in June and are in the process.
- The \$60,000 grant for Economic Development and Community Revitalization study has been successfully submitted. Such study had been put out to bid with a larger scope that resulted in prices that were not feasible for the town.
- The Maryland Department of Planning and Department of Community Housing and Development has graciously provided the assistance of some college graduates in pursuit of the Masters' Degrees to draft the application for the Sustainable Community Designation. A resolution will be presented shortly for board approval.
- On-going negotiations continue with Chester Water;
- Another Grant Application is for replacement of water lines, connections, paving, etc. on Ryan Drive estimated at \$500--\$750,000.
- Public Works Department remains diligent in filling potholes;
- In addition to cutting our grass, Public Works personnel mow lawns at about fifteen vacant and abandoned houses;



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- Progress on the budget is running behind and is about 85% completed. A directive from the elected body is to pull the reins tighter for needed infrastructure upgrades;
- Financial Reports have been distributed. Note that Patricia Wagner continues to recover from major surgery.

**IN THE MATTER OF THE REPORT OF THE HISTORIC PRESERVATION COMMISSION:** No Report.

**IN THE MATTER OF THE MAYOR'S REPORT:**

- Mayor Marion thanked the Rising Sun Chamber of Commerce, Vince Sammons, Bud McFadden and all the volunteers for Sunfest;
- Visited Rising Sun Middle School in 4 different classrooms where he conducted round-table discussions with students;
- Speaking at the Rising Sun Middle School graduation this Friday;
- Guest of Honor at the Rising Sun High School graduation on the same day;
- Art work received from students at Rising Sun High School is now displayed on the new Walker Display System. An additional installation is planned in our stairwell;
- Thank you to Chief Peterson and the Police Department for assisting with Mayor for the Day. Calvert Elementary plans to participate next year.

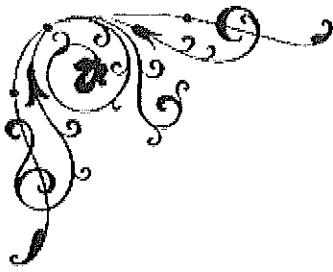
**IN THE MATTER OF OLD BUSINESS:** None

**IN THE MATTER OF NEW BUSINESS:**

With respect to Commissioner Walker and Mayor Marion's attendance at the MML Conference the week of June 29<sup>th</sup>, the stated meeting of the Mayor and Commissioners will continue as planned for June 23<sup>rd</sup>.

**IN THE MATTER OF COMMISSIONER REPORTS:**

- **Commissioner Authenreath** and Town Administrator Bonenberger reviewed KCI Technologies' proposal. The proposal is for a preliminary report and environmental impact study to replace water lines and repave streets on Ryan Drive. This proposal complements the information ordinarily required by agencies with respect to projected costs and impacts to the environment, details that are often above and beyond local staff's ability. Proposal details reflect Preliminary \$17,470, Environment Impact Study \$6,120, and Direct Expense Needs of \$460 for a grand total of \$24,050. Again, the information gleaned from such work is critical to grants submissions and subsequent awards. Motion was made to authorize KCI to proceed with the preliminary engineer report and environment report for approximately \$24,050. Motion was seconded by Commissioner Warnick. After further discussion, motion carried 4-0.



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- Commissioner Authenreath is in receipt of Stage 2 of Road way, Sidewalk and Street Evaluation from KCI just this week and plans to review this information and meet again with KCI, the Town Administrator, the Public Works Director and anyone else interested is also welcome.
- Stage 3 combines these two to give priority to streets, sidewalks, utilities, storm drains, etc.
- As a result of a project through Wilmapco, the Town has received fourteen bicycle racks and will incur only the labor to install them at the three town parks.
- Thank you again to those who contributed to the success of Sunfest, especially Norm Hunter and Vince Sammons. There was large participation and many favorable comments were shared.
- Planning & Zoning Commission meets next Monday at 6:30 PM and continues to work on the Subdivision and Land Use ordinance. Another member is needed to fill the board.

Mayor Marion reminded everyone about the Color Fun Run on Saturday with participants arriving around 8 AM for setup and starting time at 10 AM until 2 PM. Chief Peterson spoke about the affected roads and suggested that residents avoid town as much as possible.

### **Commissioner Scully:**

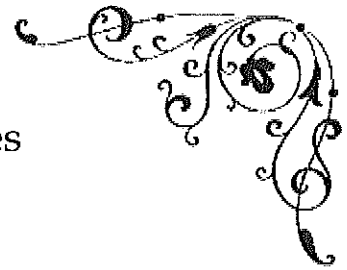
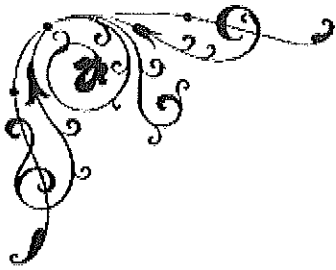
No Report.

### **Commissioner Walker:**

With no report, Commissioner Walker expressed appreciation to Mr. Schober, Mr. Connell and Mr. Pointer for their attendance and reports this evening.

### **Commissioner Warnick:**

- Congratulations to the two Eagle Scouts completing work on park projects.
- Another Scout continues work on the boardwalk at the Dog Park.
- Wetlands maintenance and invasive control continues at Triangle Dog Park with focus in the first year to understand the growth of particular plants, invasive species, etc.
- Thanks to Rising Sun Elementary 4<sup>th</sup> graders who helped plant native plants and remove invasive species.
- Thanks also to the Maryland Department of Natural Resources for the donation of 100 trees and all the helping hands that assisted.
- Thanks again for the Chamber's 26<sup>th</sup> Annual Sunfest and the many helping hands.
- Please plan to attend the Rising Sun Arts Council's first of Second Saturday events at 5 PM with a free concert at Diddie Richardson Park.

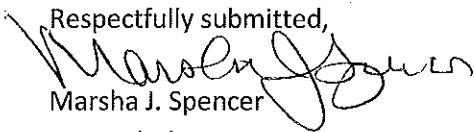


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Mayor Marion added that the schedule for Movies in the Park is nearly complete and an events calendar will be released for the remainder of 2015.

Motion was made by Commissioner Walker and seconded by Commissioner Warnick to adjourn at 8:10 PM.

Respectfully submitted,



Marsha J. Spencer  
Town Clerk

Motion to approve these minutes was made by Commissioner Walker and seconded by Commissioner Warnick.  
Motion carried 3-0.

### **DECLARATION AND VERIFICATION OF AUTHENTICITY**

I, Marsha J. Spencer, Clerk for the Town of Rising Sun, Maryland, do hereby certify that the above and foregoing minutes are a true, perfect and complete copy of the Minutes adopted by the Mayor and Commissioners of the Town of Rising Sun, Maryland, and is identical to the original thereof appearing in the official records of the Town of Rising Sun, Maryland and the same has not, since its adoption, been rescinded or amended in any respect.

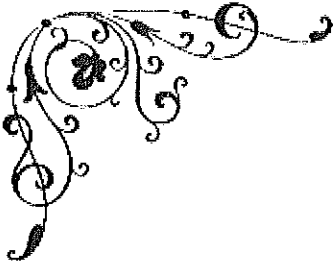
IN TESTIMONY WHEREOF, I have hereunto set my hand and have affixed the seal of the Town of Rising Sun as of this 14<sup>th</sup> day of July 2015.

Respectfully submitted

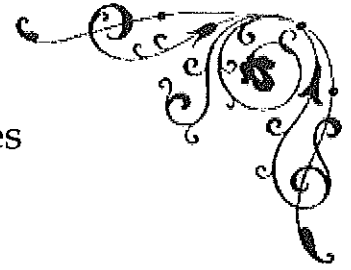


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Marsha J. Spencer  
Town Clerk



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**CERTIFICATE & TOWN SEAL**

**(STATE OF MARYLAND)  
(COUNTY OF CECIL)  
(TOWN OF RISING SUN)**