TOWN OF RISING SUN BOARD OF TOWN COMMISSIONERS

MAYOR Judith M. Cox

COMMISSIONERSDeborah Craig

James Majewski August Pierson Stewart Yust

TOWN ADMINISTRATORCalvin Bonenberger, Jr.

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CLERK-TREASURER Sandra D. Didra 1 East Main Street P.O. Box 456 Rising Sun, Maryland 21911 410-658-5353 410-287-9039 Fax 410-658-5244 website: risingsunmd.org

October 30, 2007

Present: Judy Cox, Skip Yust, Jim Majewski, Debbie Craig, Augie Pierson

Town Administrator: Calvin Bonenberger, Jr.

Guests: See Attached List

The regular scheduled meeting of the Mayor and Commissioners of Rising Sun was held on October 30, 2007 at the Rising Sun Town Hall with all members in attendance. The meeting was called to order at 7:00 PM by Mayor Cox, followed by the pledge of allegiance and a moment of silence.

With no additions or corrections, a motion was made by Mr. Pierson, seconded by Mrs. Craig and carried to approve the minutes of the 10/9/07 & 10/16/07 meetings respectively.

Mayor Cox swore in Francis "Chip" Peterson as the newest police officer for the Town. His start date was 10/29/07.

COMMITTEE REPORTS:

<u>Mayor -</u> Mayor Cox showed those in attendance the plaque and flag received from MML for Rising Sun earning the status of a Banner City/Town. Rising Sun was #11 out of 157 towns and municipalities. She advised that this was an ongoing opportunity for the Town each year.

<u>Finance</u> – Mr. Bonenberger advised that the Board had allotted monies in this year's budget for the Direct Deposit Payroll program. The cost is \$1,215. A motion was made by Mr. Pierson, seconded by Mrs. Craig and carried to purchase the direct deposit software. The direct deposits will be made through NBRS Financial. Weekly payroll will continue, with bi-weekly beginning 1/9/08. Mr. Yust questioned maintenance. Sandi advised that it would be covered in the overall accounting software maintenance program.

Streets & Sidewalks - Mr. Yust reported that the traffic study had been completed and received. It is a 24 page document and will be available to the public at a cost of \$6.00 per document or it may be viewed in house.

He also reported that the town maintenance department had completed the necessary patching and restoration of the municipal parking lot. The contractor should proceed with the sealcoating within the next couple of weeks.

Mr. Yust also reported on the millings in Triangle Park. It was suggested that the Town provide delivery of the millings as people are having trouble getting someone to pick them up and deliver them. Mr. Bonenberger is to come up with a delivery fee based on gas and labor – a flat delivery fee.

Additional discussion ensued concerning the traffic study and holding a public hearing or hearings to further discuss this issue. It was decided to hold 2 public hearings, both of which would be advertised. One on 11/13/07 and the other on 11/27/07. The first meeting would be primarily to introduce the traffic study and have open discussion. The second would be for additional discussion and possibly voting on the issue if appropriate. Mr. Bonenberger is to try to secure the fire house for both meeting in anticipation of a larger number of people turning out.

Mr. Pierson requested to have Ron to look at putting 3-way stop signs at the intersection of Britton Drive and Mason Runn. Drivers are coming down Britton Drive and pulling out in front of vehicles on Mason Runn. If it was a 3-way stop, all would be aware of traffic.

The 2 areas of sidewalks that were in need of repair previously discussed have been looked at by Ron and he believes that the scope of the work is more than they will be able to do.

<u>Water & Sewer -</u> Mr Majewski advised that there would be meetings this week with regard to water distribution options and final design of the new WWTP.

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<u>Public Safety</u> - Mr. Pierson motioned that the Police Clerk, Harri Ann Caskey's hours be increased from 30 to 40 hours per week. This will not affect her rate of pay, only her hours. The motion was seconded by Mr. Yust and carried. Mr. Pierson also welcomed Chip Pierson to the department.

<u>Parks & Recreation</u> - Mrs. Craig reported that the previously discussed mural for the meeting room for Town Hall had been changed as it did not meet the required criteria. She shared a sketch by Pat Fowler with a story of a man and his son going to the park..... Mr. Fowler is to air brush this mural on the bridge going under Wilson Ave., in the Community Park. The area is to be pressure washed first and then seal the final painting to help protect from vandalism.

Mrs. Craig reported on the recent repairs and maintenance done by the maintenance department in the park. She also advised that she would like to form a citizen's committee on park issues. People with different levels of interest and ages to give her a perspective of a specific group or need. A discussion ensued as to whether the member of this group would be from in or out of Town. Mrs. Craig advised that it did not matter what she wanted from this group was concepts, ideas and energy not policies and procedures.

<u>Town Administrator</u> Mr. Bonenberger advised that the proposal for the new copy machine will be postponed until the next meeting. He reported that the Public Hearing for the text amendment change to the zoning Ordinance wish would allow private educational institutions as a special exception in specific zones other than residential would be held on November 13, 2007 at 7 PM.

He reported that the Valley View Drainage project has begun. Several changes have been made with regard to location because of right of way issues and an additional manhole was discovered. The contractor has submitted revised costs to include the repair of the storm drain at Crothers Insurance and on Meadow Valley Drive. This cost was \$16,918, which was below the \$20,000 threshold set by the Board for Mr. Bonenberger to work within.

<u>Planning & Zoning</u> - Mr. Bonenberger reported that the next workshop meeting for Planning & Zoning will take place on Monday, November 19, 2007 at 6 PM. The next regular meeting of P & Z will be on November 26, 2007 at 7:30 PM.

<u>Board of Appeals</u> Mr. Bonenberger advised that the Board of Appeals approved the application for a Special Exception for a arcade/pool hall center at 2 S. Queen Street on 10/18/07.

<u>Community Development</u> - Mr. Bonenberger reported that he had met with McDonald's reference various issues including the installation of a water irrigation system. He advised that he felt the Town should work on an independent ordinance regulating such a irrigation system which addresses things like water reduction and drought resitrictions.

<u>Code Enforcement</u> – No report.

Mr. Pierson advised that the outhouse was in Town across the street. Lisa Tome advised that it would be there 2 hours tonight and 2 hours tomorrow night.

<u>Historical Preservation Commission</u> - Mrs. Ehrhart pasted out flyer for the dance is to be held on November 18 at the fire house. Any military personnel will be half price.

Mayor Cox advised that she had received a thank you letter from Greg Rodenbaugh of the Eclipse Vintage Baseball Team thanking the Town for allowing them to be a part of the event and looking forward to participating in the future.

Old Business – nothing to report.

New Business – nothing to report

CITIZEN'S INPUT:

Mr. Callahan questioned the glazing of the proposed mural in the park and thought that it ought to be elsewhere where more people could enjoy it and we would not have to fear vandalism as much. Mrs. Craig stated that she doesn't agree with having fear that something will be vandalized.

Mr. Callahan questioned the level of the wells. Mr. Bonenberger advised that it would take roughly 25-30 days to allow the recharge of the wells from the recent rains. Mr. Callahan also questioned the status of selling water to the contractor at Martin's. Mr. Bonenberger advised that Town Hall was still receiving calls 5-7 calls a day with concerns about the health issues and the elderly with regard to the dirt/dust from the construction site. After the last rain they have not gotten anymore water and had cut their use in half prior to that.

Mr. Callahan advised that he had listened to the traffic problems and thinks the Town should pass a law for horse and buggies so that people will follow directions.

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Mr. Tom Dye questioned if changing the payroll would mean more taxes for the employees. Sandi advised that the current payroll program would treat it as a 2 weeks pay, just doubling the taxes.

Mr. Dye requested to be advised of any future meeting where the traffic light issued at Martin's was to be discussed and to advertise such a meeting. Mr. Bonenberger advised that "the horse is out of the barn and across the Town's finish line". He explained that the final approval was done in November of 2006 and that the stipulation set by P & Z at that time had been met. Mr. Dye advised that he had a vested interest in the outcome and that to his knowledge there was no document showing final approval.

Mr. Bonenberger advised that it has come to his attention that while there may be open dialogue on a subject it is not included in the actual motion. Mr. Dye questioned the purpose of the meeting and was advised that the meeting was for getting the signatures on the plats as final approval had already been received. Mr. Bonenberger advised that the Town has to be very careful how they proceed with this project. In correspondence from both the Town's Attorney and Engineer, the Town was advised to sign the plats.

Mr. Pierson questioned final placement of the proposed light and crosswalks wanted to see where they are to be located on the plat. Mr. Bonenberger advised that the crosswalk is being required by the State and it requires a right of way on the other side of the street. The Town voted to approve the new mall and movement of the light. The Town has nothing to do with the approval of SHA or getting the access point.

Mr. Dye advised that he felt like the Town was dong more for Martin's than him and questioned why they had to have the light. He advised that there are currently no easements between the adjacent property owners.

Ken Jenkins asked if the traffic study was available on line. He asked if it could be emailed to those who provided email addresses. He was advised that it could.

With no other business coming before the Board the meeting was adjourned.

The meeting adjourned at 8:25 PM.

Respectfully submitted,

Sandra D. Didra, Secretary