



TOWN OF RISING SUN
MAYOR & COMMISSIONERS TOWN MEETING MINUTES

Let it be remembered that the Mayor and Board of Commissioners of the Town of Rising Sun, held a Special Workshop and a Town Meeting on the 3rd floor of Town Hall on Tuesday evening March 13, 2012. For the record the meeting place and time were duly posted as required.

MEMBERS IN ATTENDANCE: Mayor Thomas S. Mumey, Commissioner Stephen Naughton
Commissioner Chris Callahan, Commissioner Joanne Osborne. Commissioner August Pierson

MEMBERS ABSENT: None

STAFF/CONSULTANTS PRESENT: Town Administrator Calvin A Bonenberger, Jr.
Town Clerk Rhonda Harmison

GUESTS: See Attached List

MEETING OPENING – The meeting was called to order at 7 : 00 PM by Mayor Thomas S. Mumey, followed by a pledge of allegiance and a moment of silence.

Town Workshop Meeting: Mayor Mumey asked for a motion to enter into a work session, Commissioner Pierson seconded by Commissioner Callahan motioned to enter into a work session, motion passed 4-0. Mayor Mumey introduced Ms. Tamika Graham from WILMAPCO to present the proposed Cecil County Bicycle Plan. Ms. Graham outlined the Cecil County Bicycle Master Plan explaining to everyone the purpose, the approach, the plan goals and the planned bike routes for Rising Sun which will include N. Walnut St., Pearl St., Mount St. and Colonial Way which is 2.81 miles of bicycle route. After the presentation Ms. Graham received questions and input from the Mayor and Council and concerned citizens, after discussion Ms. Graham stated that going forward the next step will be to identify additional system improvements, develop draft recommendations and host another Public Workshop. In conclusion Ms. Graham informed everyone that additional information can be obtained on the WILMAPCO website. Mayor Mumey asked for any additional questions and with no new questions he thanked Ms. Graham and entered into the scheduled Town Meeting.

APPROVAL OF MEETING MINUTES – Mayor Mumey asked for any corrections to the February 14, 2012 Meeting minutes. Commissioner Pierson motioned seconded by Commissioner Osborne to accept the minutes as recorded. Motion passed 4-0. Mayor Mumey asked for any corrections to the February 28, 2012 Meeting Minutes. Commissioner Pierson seconded by Commissioner Callahan to accept the minutes as currently written. Motion passed 4-0.



MARCH 13, 2012 MEETING MINUTES



Mayor Mumey asked Mr. Bonenberger to read into the minutes the March 13, 2012 Executive Session Meeting. Mr. Bonenberger reported that there was an Executive Session held on the 2nd floor of Town Hall on March 13, 2012 at 6:15 PM. The reason for the meeting in accordance to the Maryland Open Meetings Act was to discuss item number one (to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals), and item number fourteen (before a contract is awarded or bids are opened, discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public body to participate in the competitive bidding or proposal process). The topics discussed were citations #1 and #14 above. Motion was made by Commissioner Pierson seconded by Commissioner Callahan to adjourn the Executive Session motion passed 4-0; the meeting was adjourned at 6:54 PM.

PRESENTATIONS, ORDINANCES AND RESOLUTIONS – None

MAYOR'S REPORT – Mayor Mumey reminded the Board to please contact Rhonda if they plan to attend the Cecil-Harford MML Chapter dinner on April 19th, urging everyone to attend.

FINANCES – Mr. Bonenberger reported on the following;

- Budget preparations; Mr. Bonenberger reported that we have begun soliciting prices for our routine everyday services and realizing a significant savings in one of our insurance policies reporting that he wants to revisit the practice of showing trend lines and data analysis of usage and cost for certain services such as fuel and electric. Mr. Bonenberger also reported that the department heads are finalizing their list of needs for the upcoming year.
- Credit card utility payment; Mr. Bonenberger reported that our staff has been working very hard to secure a cost effective credit card processing service and once implemented, our residents will have even more options to pay utility bills also stating that we have received many comments from residents that wish they could pay their bills on line or by credit card. Mr. Bonenberger reminded everyone that the software and hardware needed for the upgrade and implementation were already purchased as part of the utility billing upgrade two years ago.



MARCH 13, 2012 MEETING MINUTES



SEWER AND WATER REPORT – Commissioner Pierson reported on the following;

- Wastewater Treatment Plant Update; the notice to proceed has been issued to the contractor and we should be receiving the required bonds, executed contract and insurances by the end of the week. Mayor Mumey will then sign early next week and we will be scheduling our preconstruction conference accordingly. Commissioner Pierson also reported that we are coordinating with the contractor to schedule the formal ground breaking ceremony within the next two weeks, if all goes well.


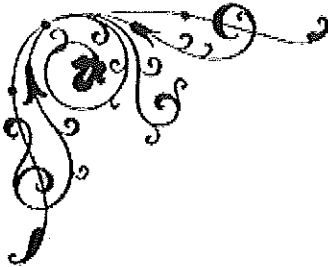
STREETS AND SIDEWALKS REPORT – Commissioner Osborne reported on the following;

- Mount St. Improvements; we are awaiting the delivery of the signage that will be used on Mount St..
- Maple Heights pot holes; stating that we have been in discussion with the Montgomery Brothers about the pot holes on Maple Heights drive and the processes involved in getting a final top coat on the streets, however stating this is going to be a legal issue that needs to be handled accordingly.
- Cherry Street sidewalks; stating that Cherry St. is the worst street in Town for sidewalk repairs and she is planning to send a letter to the residents along Cherry and Queen Streets for input about removing the sidewalk on the south side and installing curbing which will widen the road and also looking into estimates for sidewalk repairs on the north side of Cherry St and to install speed bumps. Commissioner Osborne is also looking into creating a list of sidewalk repairs for estimates.
- Commissioner Osborne reported that she received a phone call from Ms. Joanne McCardell whose grandson installed the benches at the pond letting her know that he has repaired the bench that was broken as part of a Boy Scout project.

PUBLIC SAFETY – Commissioner Naughton reminded everyone that the police reports are downstairs for anyone who wishes to view them.

PARKS AND RECREATION – Commissioner Callahan reported the following;

- Triangle Park update, reporting that we are working towards applying for a small "walk-up" grant to cover construction oversight during the wetland installation, also stating that we have gotten a lot of positive feedback from several funding sources for this project. Commissioner Callahan reported that we are working to set up a meeting with the County to



MARCH 13, 2012 MEETING MINUTES

discuss possible co-partnerships with the off leash dog park and we are expected to receive final concept drawings for the park layout at the end of this week.

TOWN ADMINISTRATOR'S REPORT – Mr. Bonenberger reported on the following;

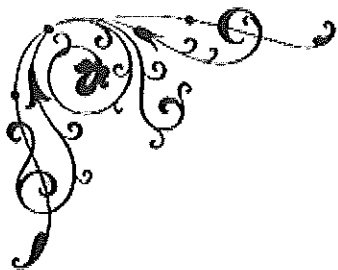
- *Re-codification project, reporting that it is moving along and we are still in the process of reviewing the codes.*
- *Town of Rising Sun employment positions, stating that the Town has three part time positions to fill, reporting that the Town is looking to hire a Town meeting Minute processor roughly 6 to 10 hours per month to handle Town meetings, Planning and Zoning and the Board of Appeals meetings. A front office assistant roughly 20 to 25 hours per week with primary duties to provide maintenance for the Town building and the DPW department.*
- *Basement waterproofing and clean-up project, reporting that the project is 90% complete and the next step is to reorganize the files for archive.*
- *Monthly utility billing update, stating that we are getting very good feedback from the residents.*
- *Town server upgrade, stating that it is time to upgrade and to include in the update the process of setting up a uniform file system.*

PLANNING AND ZONING BOARD– Commissioner Naughton reported that the next meeting is scheduled for March 26, 2012 and also reporting on the application for the McDonalds 2nd drive thru request, stating they have requested a 90 day extension of time to work out technical issues that have been identified on the plans and we are awaiting for updated drawings.

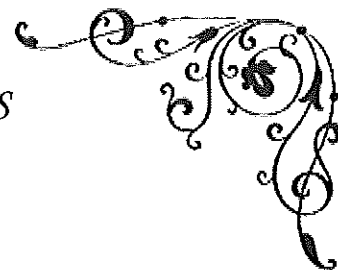
BOARD OF ZONING APPEALS – Mayor Mumey

CODE ENFORCEMENT – (No Report)

HISTORICAL PRESERVATION COMMISSION – Ms. Diane Ehrhart reminded everyone about the dance on April 21st at the Rising Sun Banquet Hall reporting that she has flyers if anyone would like one. Ms. Erhart reported that we are working on a new project to obtain pictures and information on the Grist Mills and Foundries that were in the Rising Sun and surrounding areas and if anyone has any information on any of the Mill please let the Historical Society know.



MARCH 13, 2012 MEETING MINUTES



OLD BUSINESS. – (No Old Business)

NEW BUSINESS. – Mr. Bonenberger reported on the upcoming Sunfest, stating that the Town is working closely with the Greater Rising Sun Chamber with offering assistance of additional staff, helping with permits and approvals. Mr. Bonenberger reported that the Town is looking to expand Sunfest to include two sided Sunfest banners allowing for advertisement of the event also closing Main St to allow for vendors and activities and possibly expanding to Mount St.

Mayor Mumey asked the Board to consider having one of the monthly Town meetings as a workshop session, stating that the Town has two meetings every month and he would like the Board to think about which meeting they would like to turn into a work session.

CITIZEN'S INPUT – Residents brought to the Board's attention their concerns about the removal of the sidewalk on the south side of Cherry St. Mayor Mumey suggested that the Town hold a public hearing to address the issues.

Mr. David Taylor reported that there will be a 5K on the first Saturday of May and asked the Board if there was any way Pearl St could be repaved before the event. Commissioner Callahan replied that it could not.

ADJOURNMENT – With no other business before the Board a motion was made by Commissioner Naughton to adjourn the meeting.

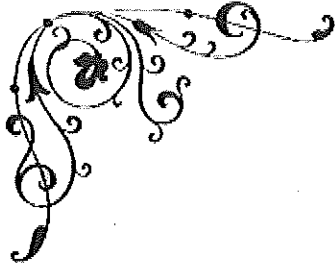
Meeting Adjourned at 8: 42 PM.

Respectfully submitted

Rhonda Harmison
Town Clerk

Motion to approve the minutes made by Commissioner Stephen Naughton, seconded by
Commissioner Joanne Osborne at the March 27, 2012 Town Meeting

Motion Passed 3 to 0



MARCH 13, 2012 MEETING MINUTES



DECLARATION AND VERIFICATION OF AUTHENTICITY

I, Rhonda Harmison Town Clerk for the Town of Rising Sun, Maryland, do hereby certify that the above and foregoing minutes are a true, perfect and complete copy of the Minutes adopted by the Mayor and Commissioners of the Town of Rising Sun, Maryland, and is identical to the original thereof appearing in the official records of the Town of Rising Sun, Maryland and the same has not, since its adoption, been rescinded or amended in any respect.

IN TESTIMONY WHEREOF, I have hereunto set my hand and have affixed the seal of the Town of Rising Sun as of this 21st day of March 2012.

Respectfully submitted

Rhonda Harmison
Town Clerk

CERTIFICATE & TOWN SEAL

(STATE OF MARYLAND)

(COUNTY OF CECIL)

(TOWN OF RISING SUN)