# TOWN OF RISING SUN MAYOR & COMMISSIONERS TOWN MEETING MINUTES

Let it be remembered that the Mayor and Board of Commissioners of the Town of Rising Sun, held a Town Meeting on the 3rd floor of the Town Hall on Tuesday evening February 22, 2011. For the record the meeting place and time were duly posted as required.

<u>MEMBERS IN ATTENDANCE</u>: Mayor Sandra D. Didra, Commissioner Clinton E. Bowers Commissioner Chris Callahan, Commissioner Thomas S. Mumey and Commissioner August Pierson.

MEMBERS ABSENT: None

STAFF/CONSULTANTS PRESENT: Town Administrator Calvin A Bonenberger, Jr.

GUESTS: See Attached List

<u>MEETING OPENING</u> — The meeting was called to order at 7:00 PM by Mayor Sandra D. Didra, followed by a pledge of allegiance and a moment of silence.

APPROVAL OF MEETING MINUTES – Mayor Didra asked for approval of the February 8, 2011 meeting minutes. Mr. Bonenberger requested due to the length of the last meeting he is requesting to table the minutes until the next meeting to assure the minutes are correct. Commissioner Pierson motioned to table the minutes seconded by Commissioner Mumey, motion passed unanimously.

#### PRESENTATIONS, ORDINANCES AND RESOLUTIONS -No Report

<u>MAYOR'S REPORT</u> – Mayor Didra reported that she attended the Mayors conference the week before last. She stated that it was a very good conference, and there was a lot of discussion about finances. Mayor Didra reported that the governor was surprised to learn that the state municipalities took a 82% hit on funding when the Counties only took a 7% hit.

<u>FINANCES</u> — Mr. Bonenberger reported on the monthly financial handouts from the Town's accountant, stating that the financials are now available on the Town's website. He reported that the Town is still doing a good job handling finances. Mr. Bonenberger reported that the Town is now starting to collect on grant reimbursements for the water meter project, roughly around \$300,000.00 that will go into the general fund. Mr. Bonenberger also reported on streamlining loan payments to NBRS bank. He stated that the bank was not getting the loan payment bills to the Town in a timely matter, and in some cases the payment would be due within a couple days of receiving the bill. He also reported that he has set up automatic loan payments to the bank for the Town's loans. Mr. Bonenberger reported that he has also set up online account access for the Town's accountant to have



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real-time accountability instead of waiting for statements to come in the mail. Mr. Bonenberger reported that the Town has several accounts with NBRS bank which are titled Commissioners of Rising Sun and several accounts titled Town of Rising Sun. He stated that he is in the process of having all accounts changed and titled Town of Rising Sun, this will make it easier for future agents of the Town to transition from elected officials or administrative staff.

<u>SEWER AND WATER REPORT</u> –Commissioner Mumey reported that meetings are being set up with the water and sewer commission later this week to discuss bid specification for the wastewater water treatment plant and for the Chester water project.

<u>STREETS AND SIDEWALKS REPORT</u>—Commissioner Callahan reported that he is compiling a list of repairs for the Town's streets and sidewalks.

PUBLIC SAFETY - (No Report)

<u>PARKS AND RECREATION</u>—Commissioner Bowers reported on the status of the log cabin project. He stated that he is still waiting for bids.

TOWN ADMINISTRATOR'S REPORT—Mr. Bonenberger reported on the meter project, he stated that the Town is down to the twenty's for uninstalled meters. He also reported on training for personnel on how to install meters and connecting them to the remote device. He reported that the Town is still waiting for a hand held device that links the units up to the Tower to be repaired and returned. Mr. Bonenberger also reported that the water billing and meter reading system is still in the final phase due to problems with equipment on the contractors end. He reported that we are still moving forward with the transition to the new billing system.

<u>PLANNING AND ZONING BOARD</u>-Mr. Bonenberger reported that the next meeting is scheduled for Thursday March 3,2011, at 7:00 PM he stated that the reason for moving the regular scheduled Monday night meeting time was so that we could coordinate the public hearing presentation of the Town's Comprehensive Plan scheduled March 3, 2011 at 7:30 pm. He stated that is the day and time that works for Mr. Gradecak and the zoning board has a light agenda. Mayor Didra asked if the Town has copies of the Comprehensive Plan. Mr. Bonenberger replied that we have additional copies downstairs.

## BOARD OF ZONING APPEALS – (No Report)

CODE ENFORCEMENT – Mr. Bonenberger reported that the Town is still trying to get residents to remove snow from sidewalks and we are still having problems with people blocking corner access of sidewalks with piles of snow. Mr. Bonenberger reported that Centro properties cleared most of the



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sidewalk in front of Martins today. But there is still a piece not cleared in front of Martins and there seems to be a dispute as to who has the responsibility to clear that area. Mr. Bonenberger stated that he believes that Centro properties, needs to take responsibility and do a better job and reported that he has called the New York head-quarters to complain.

HISTORICAL PRESERVATION COMMISSION - (No Report)

OLD BUSINESS. (No Old Business)

<u>NEW BUSINESS</u>. — Commissioner Mumey asked the Mayor if she received an invitation for the Blue and Gold banquet and was she planning to attend. Mayor Didra answered yes she received the invitation and yes she plans to attend.

<u>CITIZEN'S INPUT</u> – Mr. Bob Fisher announced that he is moving back to Town. Mr. Steven Naughton reported that he will be going to Annapolis tomorrow to represent the Cecil County Library Association to lobby for preserving funding for libraries.

<u>ADJOURNMENT</u> – With no other business before the board a motion was made by Commissioner Clinton E. Bowers seconded by Commissioner Pierson to adjourn the meeting. The motion was unanimous.

Meeting Adjourned at 7: 27 PM.

Respectfully submitted

Calvin A Bonenberger Jr.,
Town Administrator / Acting Town Clerk

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Motion to approve the minutes made by Commissioner Callahan, seconded by Commissioner Bowers at the March 8, 2011 Town Meeting

Motion Passed 4 to 0



## DECLARATION AND VERIFICATION OF AUTHENTICITY

I, Calvin A Bonenberger, Town Administrator and Interim Town Clerk for the Town of Rising Sun, Maryland, do herby certify that the above and foregoing minutes are a true, perfect and complete copy of the Minutes adopted by the Mayor and Commissioners of the Town of Rising Sun, Maryland, and is identical to the original thereof appearing in the official records of the Town of Rising Sun, Maryland and the same has not, since its adoption, been rescinded or amended in any respect.

IN TESTIMONY WHEREOF, I have here unto set my hand and have affixed the seal of the Town of Rising Sun as of this  $9^{th}$  day of March 2011.

Respectfully submitted

Calvin A Bonenberger Jr.,
Town Administrator / Acting Town Clerk

CERTIFICATE & TOWN SEAL

(STATE OF MARYLAND)

(COUNTY OF CECIL)

(TOWN OF RISING SUN)