

# TOWN OF RISING SUN

## BOARD OF TOWN COMMISSIONERS

**MAYOR**  
Judith M. Cox

**COMMISSIONERS**  
Mary M. Bedsworth  
Clinton E. Bowers  
Deborah Craig  
Thomas Mumey

**TOWN ADMINISTRATOR**  
Jeffery A. Williams

**CLERK-TREASURER**  
Sandra D. Didra

1 East Main Street P.O. Box 456 Rising Sun, Maryland 21911  
410-658-5353 410-287-9039 FAX 410-658-5244

September 27, 2005

Present: Judy Cox, Clint Bowers, Mary Bedsworth, Debbie Craig, Tom Mumey

Town Administrator: Jeff Williams

Town Attorney: Jay Emery

Guests: See Attached List

The regular meeting of the Mayor and Commissioners of Rising Sun was held on September 27, 2005 at the Town Hall with all members in attendance. The meeting was called to order at 7:30 PM by Mayor Cox followed by the pledge of allegiance and a moment of silence.

The minutes of the September 13, 2005 meeting were presented. With no additions or corrections, a motion was made by Mr. Bowers, seconded by Mr. Mumey and carried to approve the minutes as presented. Mrs. Bedsworth abstained from voting because she was absent from the meeting.

Mayor Cox presented for adoption Ordinance 2005-03 – An Ordinance amending Section 12-512 Planned Unit Development (PUD) of the Rising Sun Zoning Ordinance, Subsection 3 – Administrative Procedures to include the following as : Section 12-512. 3.(a)(4) Application/Review Fee for Planned Unit Development (a/k/a Master Planned Community).

Any owner/developer or their agents who submit a planned unit development (a/k/a master planned community) for consideration, review and approval within the Town limits or within any area proposed for annexation into the Town shall be required to pay a non-refundable fee of Eight Thousand Dollars (\$8,000.00) to the Town of Rising Sun contemporaneously with any such submission.

A motion for adoption was made by Mr. Mumey and seconded by Mr. Bowers. Mrs. Craig questioned if the motion was for the fee and not for any agreement with the PUD ordinance. She was advised that the approval was for the fee. The motion carried unanimously.

Tom Montgomery was in attendance and explained the plans to extend the sewer line along Maple Heights Lane to the Beers property for the Maple Heights Apartments. He explained that the line would be very deep and that there were many laterals to be installed. He would like to get the work done while the weather is dry and the water table is low. They will be providing the Town with a letter of credit in the amount of \$160,000 so that if for some reason they did not complete the line, the Town would have the funds to do so. The Town Engineer recommended that they be allowed to proceed as long as they provide the letter of credit or bond and a public works agreement. A motion to approve extension of the sewer line was made by Mr. Bowers, seconded by Mr. Mumey and carried. Inspection of the project will be performed by the Town Engineer. The Engineer had also suggested that an easement that will be used as part of the street right of way be deeded to the Town. Mr. Emery suggested that the easement be deeded to Mr. Beers and when he dedicates the streets in the project to the Town, it will be included in that deed.

Mr. Mumey presented the bids received for the paving and sidewalk work on Louise Court: Tower 16, Inc., - \$284,255; Fontana Concrete Contractors, Inc. - \$289,495; and Meadows Construction, Inc. - \$230,829.25. The Town Engineer has reviewed the submittals. Mr. Mumey motioned to award the contract to Meadows Construction for \$230,829.25. The motion was seconded by Mr. Bowers and carried. KCI will be supervising the work per their previous contract.

### REPORTS:

Mayor - Mayor Cox advised that she had attended an Open House at the Boys and Girls Club where that had their digital arts on display. She has volunteered Town Hall for them to display their work and they will be on display 10/11 – 10/26 from 8 am to 4

pm. She invited everyone to come and register and to vote for their favorite pictures. Those viewing the work will be the judges.

Mayor Cox opened for discussion the topic of hiring a planner. Mr. Bowers felt that there was no choice in the matter because the Town has reached a point where it needs a Planner/Code Enforcer. The position is needed even if it means amending the budget. Mr. Mumey was in agreement. Mr. Bowers had previously provided everyone with a job description of the position.

Mayor Cox asked everyone to review the job description and to think about what type of a salary to offer and to get back to her by October 1, so that the subject could be voted on at the next meeting. It was agreed that Code Enforcing would be a #1 priority.

Town Administrator - Mr. Williams advised that he had nothing further to report other than directing everyone to read the letter from the Board of Appeals concerning the proposed Martins store.

Public Safety - Mrs. Bedsworth advised that the new police vehicle was in and should be in service next week. The new officer has accepted the position he has been fitted for uniforms and has attended in-service training and will start next month.

Parks & Recreation - Mrs. Craig advised that she had been working with Mr. Furst from the Local Government Insurance Trust (LGIT) on some park issues. Some changes will be seen such as the old sliding board has been removed. The changes will address the ADA requirements and bring the Town into compliance with playground standards. She reported on the meeting with the skateboarders and that there will be another meeting after the equipment representative gets back to her with his recommendations. The park will also serve in-line skaters and bmx bikes. Some changes have been made to the outlets in the park to make them more safe. She advised that other towns do not have lights in their pavilions and suggested that we may want to look into portable lighting for sponsored events.

Water & Sewer - Mr. Bowers advised that the Town had received 5 applications for the additional maintenance worker. Of those applications 1 withdrew, one did not show up and they interviewed 3. Mr. Bowers recommended that the Town hire Grant Coates to fill the position of water/sewer operator. A seconded was made by Mr. Mumey. Mrs. Craig questioned his experience. Mr. Bowers advised that currently he worked for Airlie Farm Lawn & Landscaping. None of the applicants had previous experience. A worker must obtain a temporary license and then work under another's license for a period of 3 years before they can become a licensed operator. The motion carried unanimously.

Mr. Bowers also reported that the new generator has been installed and is working at the water plant. The inlet at the lagoon has been cleaned out. The new pickup truck is in and is being fitted with a tool box and bedliner.

Under Streetscape, Mr. Bowers advised that the concrete work should be finished this weekend. They are scheduled to begin milling and paving the week of 10/3. They will start on the east side of Town at A Plus since that is where the most work needs to be done because of all the wedge and leveling needed. There are still "punch list" items to be addressed.

Mayor Cox asked those in attendance if they had anything they wanted to discuss about the workshop held at the last meeting. Mr. Pierson reported that the Comp Plan Review Committee has been working on the revision of the Comp Plan and asked that everyone look at the revisions with an open mind.

Mr. Cathers thanked the Board for allowing the hunter safety classes to continue at the American Legion. The first session has been completed without any complaints and he is still working on the letter from the State reference insurance.

Diane Ehrhart reported that the history committee is working on a newsletter and that the membership applications should be ready next month.

Mrs. Craig advised that she had been working on the new Town website which should be up and going in a few days. She also asked about looking into moving the meeting room to the 3<sup>rd</sup> floor. Mayor Cox opened the topic for discussion including changing the current meeting room into 2 offices when the state moves out from the 3<sup>rd</sup> floor. Mr. Mumey made a motion, seconded by Mr. Bowers and carried that a study be done getting ideas and costs for moving the meeting room to the 3<sup>rd</sup> floor and for turning the current room into offices.

The secretary gave an update on the upcoming Civil War Reenactment Weekend and invited everyone to attend.

A motion was made by Mr. Mumey, seconded by Mr. Bowers and carried to exit the regular session and enter into executive session to discuss a personnel matter. The regular session ended at 8:15 pm.

Respectfully submitted,

Sandra D. Didra,  
Secretary