

**TOWN OF RISING SUN**  
**BOARD OF TOWN COMMISSIONERS**

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**MAYOR**  
Judith M. Cox

**COMMISSIONERS**  
Clinton E. Bowers  
James Majewski  
Thomas S. Mumey  
August Pierson

**TOWN ADMINISTRATOR**  
Calvin Bonenberger, Jr.

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January 12, 2010

**MEMBERS IN ATTENDANCE:** Mayor Judy Cox, Commissioner Clinton E. Bowers, Commissioner Jim Majewski, Commissioner Thomas S. Mumey and Commissioner Augie Pierson.

Town Administrator: Calvin Bonenberger, Jr.

**GUESTS:** See Attached List

**MEETING OPENING** - The regular meeting of the Mayor and Commissioners of Rising Sun was held on Tuesday evening January 12, 2010 at the Town Hall with all members in attendance. The meeting was called to order at 7:00 PM by Mayor Cox. The mayor then requested a pledge of allegiance and a moment of silence.

**APPROVAL OF MEETING MINUTES** - There were no minutes for the December 8, 2009 Town Meeting, however Mr. Bonenberger did read the executive session report from the special closed session held on Saturday January 2, 2010. Mr. Bonenberger highlighted the purpose of the session was to consult with the Town Council (Town Attorney) to obtain legal advice and to consult with staff and consultants regarding potential litigation. (See attached report.) Commissioner Pierson made a motion to accept the executive report, seconded by Commissioner Mumey. The motion carried unanimously. Mr. Bonenberger then read a 2<sup>nd</sup> executive session report that was held prior to the Town meeting. The purpose of the session was to consult with the Town Council (Town Attorney) to obtain legal advice and to consult with staff and consultants regarding potential litigation. (See attached report.) Commissioner Pierson made a motion to accept the executive report, seconded by Commissioner Mumey. The motion carried unanimously.

**FINANCE REPORT** - Mr. Bonenberger reintroduced the fiscal policies and procedures manual which has been in the development stage for over a year. This manual is in response to the management letters received from Town's Auditor. He reminded the board that this is only a draft and that it should be used as a starting point for the board to develop a final policy. The Mayor requested a date to be set for the board to return comments to Mr. Bonenberger. The board decided to get their comments back before February 23 at which time the board can meet to discuss the policy in more detail. The Mayor urged the board to have their comments back to the Administrator by the 9<sup>th</sup> to help move the process forward.

SEWER AND WATER REPORT - Commissioner Majewski gave an overview of the RFP process for the new sewer plant. He reported that a pre-proposal conference would be held on Friday the 15 and that proposal were due on February 5.

STREETS AND SIDEWALKS REPORT - Commissioner Bowers provided an overview of the final status of the Queen Street Sidewalk Retrofit program. (See attached report) He reported that Leeco construction had completed all the required work in front of the Foard Funeral Home, as directed by State Highway. Commissioner Bowers made a motion that the final payment of \$20,734.76 be paid to Leeco Construction, seconded by Commissioner Pierson. Motion carried unanimously.

PUBLIC SAFETY – No report.

PARKS AND RECREATION - Commissioner Mumey gave a report on the damage and vandalism that was done to the state champion signs at Community Park. He notified the board that he had secured an estimate of \$530 to fix the sign from R & J signs. Since R & J made the sign originally, he only got one estimate for the repair. He suggested that the Town might want to relocate the sign to another area of the park with the hopes of minimizing potential vandalism. Commissioner Mumey made a motion to authorize the repair of the sign at a cost of \$530, seconded by Commissioner Bowers. Motion passed unanimously.

TOWN ADMINISTRATOR'S REPORT – Mr. Bonenberger, the Town Administrator reported that the next meeting of the Planning and zoning board will be held January 25<sup>th</sup>. He also reported on a small electrical fire at the post office in which he was called to inspect the situation from a code enforcement stand point. He reported that the electrician had been out earlier in the day and that the unit would be fixed and brought up to code.

HISTORICAL PRESERVATION COMMISSION – Karen Majewski gave a report on the new uniform cabinet that was built by George from Roy Smith's shop and donated to the Historical Preservation Commission. The uniform once belonged to Mr. Reynolds.

OLD BUSINESS. None

NEW BUSINESS. None.

CITIZEN'S INPUT - Tom Dye asked for clarification on the Town's plans to build a new sewer plant. He wanted to know if the new plant would be able to handle new capacity. He felt that since the property owners paid taxes that they should be able to connect to the system. Mr. Bonenberger provided a summary overview of the events leading up to the decision by the board to move forward with the 275,000 gallon sewer plant. He reminded the citizens that the Town was taking its direction from MDE. MDE has made it very clear up to this point that they would not entertain any notion of building a larger

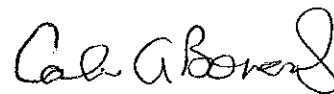
plant until the current plant is fixed. He further pointed out that the Board was very sensitive to the impact on property owners but they are bound by what MDE directs them to do. Right now they are instructing the Town to build a 275,000 gallon plant only at this time. The Board has taken steps to try to put the town in a position that the plant could be enlarged in the future. Mr Dye stated that this is the first he had heard about MDE not allowing a larger plant. Mr. Bonenberger stated that the board has been talking about this at meetings for the past several months. Mr Dye asked if the Town would pay the property owners back for all the back taxes they have paid. Mr. Bonenberger stated that he could not answer that.

- Marian Baughman asked if the board was going to answer the list of questions that she had left at Town Hall the day before. Mr. Bonenberger stated that the Town was prepared to answer some of the questions. He thanked her for her observations on the Web Site and that the Town was always working to improve the Town's website. He then answered her questions about how the Town manages its finances by way of an accrual system or cash system. He explained to the audience what an accrual system was compared to a cash system. He stated that the Town followed the guidelines of the Government Standards Board (GASB). He stated that the Town has always been predominantly a Cash system with the exception of certain items that the law requires the Town to accrue. He stated that the Museum to the best of his knowledge was still open 2 days a month. He clarified that the Town did hire a local accountant and not one from Lutherville Maryland as the paper suggested. He stated that the Auditor is in fact from Lutherville simply because they were the lowest bidder when the project was put out to bid previously.

ADJOURNMENT - Commissioner Pierson made a motion to adjourn the meeting.

Meeting Adjourned at 7: 28 PM.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Cal A Bonenberger".

Calvin A Bonenberger ,  
Town Administrator