



TOWN OF RISING SUN
BOARD OF ZONING APPEALS

August 28, 2025 @ 5:30 PM

MEETING AGENDA

1. **CALL TO ORDER & WELCOME** – Town Zoning Officer – (No formal Chairperson)
2. **INTRODUCTION OF BOARD MEMBERS** – Town Zoning Officer
3. **NOMINATION AND ELECTION OF BOARD OFFICERS**
4. **MEETING TURNED OVER TO THE CHAIRPERSON**
5. **CASE PRESENTATION 2025-02**
 - a. **Summary Overview of the Process** – Town Zoning Officer
 - b. **Introduction of Case PCBA #2025-02** – Town Zoning Officer
 - c. **Read the Advertisement into the record** – Town Zoning Officer
 - d. **Declaration of Conflict of Interest.** – Chairperson

“Is there any one currently serving on this board who feels that they have a conflict of interest or the appearance of a conflict of interest if they were to participate in these proceedings?”
 - e. **Presentation of Staff Case Review Summary.** – Town Zoning Officer

This agenda is being presented as a general listing of the events of business that will come before this board. Although the Board makes every attempt to plan and anticipate any items requiring action of the board, the agenda is intended to be a planning tool to keep the meeting moving forward. Agenda originally posted 8/22/2025

- f. **Planning Commission Recommendation.** - Town Zoning Officer
- g. **Board Questions regarding staff review** - Chairperson
- h. **Self - Introduction of Applicant(s)** - Chairperson
- i. **Swearing in of the applicant** - Chairperson
 - **Note – Chairperson shall swear in each person presenting the case for the applicant.
 - *“Do you swear that the information and testimony that you are about to give in regard to this application is truthful and accurate to the best of your ability?”*
 - *Please state your name and spell it for the record.*
- j. **Presentation of Applicants Case.** - Applicant
- k. **Board Questions to applicant.**
- l. **Public Comments/Testimony for or against** - Chairperson
 - (Speakers should announce their name, address, and spell it for the record)
 - Anyone in favor of the application
 - Anyone opposed to the application
 - General Public Comments
- m. **Final Comments by the Applicant** - Chairperson
- n. **Final Comments and Questions Board Members** - Chairperson
- o. **Board Deliberations and Final Determination** - Chairperson

6. ADJOURNMENT