



Town of Rising Sun
Mayor & Commissioners Town Meeting Minutes
January 12, 2016



Let it be remembered that the Mayor and Board of Commissioners of the Town of Rising Sun, held a Town Meeting on the 3rd floor of the Town Hall on Tuesday evening, January 12, 2016 at 7:00 PM. For the record the meeting place and time were duly posted as required.

MEMBERS IN ATTENDANCE: Vice Mayor Dave Warnick, Commissioners Allen Authenreath, Brian Leishear and Joe Shephard.

MEMBERS ABSENT: Mayor Travis Marion was excused to attend the Rising Sun High School State Volleyball Championship celebration.

STAFF/CONSULTANTS PRESENT: Town Administrator Calvin A. Bonenberger, Jr., and Town Clerk Marsha J. Spencer.

IN THE MATTER OF CALLING THE MEETING TO ORDER: The meeting was called to order at 7:00 PM by Vice Mayor Warnick and followed by the roll call, Pledge of Allegiance, and a moment of silence.

IN THE MATTER OF THE APPROVAL OF MINUTES: Motion was made by Commissioner Shephard and seconded by Commissioner Authenreath to approve the Minutes of December 22, 2015. Motion carried 4-0.

IN THE MATTER OF REPORTING OF EXECUTIVE SESSIONS: None.

IN THE MATTER OF PUBLIC PRESENTATIONS:

Consideration of Resolution 2016-01 Establishment and Operation of Bank Accounts: Commissioner Leishear read into the record Resolution 2016-01 establishing general guidelines of financial instruments for the Town. The Resolution was changed to add Patricia J. Wagner with limited signature authority to endorse checks. Motion was made by Commissioner Authenreath, seconded by Commissioner Shephard to approve Resolution 2016-01. Motion carried 4-0.



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IN THE MATTER OF BUSINESS MEETING ITEMS:

Zoning Appeals Board Appointments:

Commissioner Authenreath presented the following for Zoning Appeals Board Appointments:

Donnie Craig	3 year term to expire 6/30/18
Augie Pierson	3 year term to expire 6/30/18
Joe Szkalak	2 year term to expire 6/30/17
Tom Gobble	2 year term to expire 6/30/17

Motion was made by Commissioner Authenreath to appoint Tom Gobble to the Zoning Board of Appeals for a two year term. Motion was seconded by Commissioner Shephard. Motion carried 4-0. Motion was made by Commissioner Authenreath to appoint Donnie Craig to the Zoning Board of Appeals for a three year term, to appoint Augie Pierson for a three year term and Joe Szkalak for a two year term. Motion was seconded by Commissioner Leishear and motion carried 4-0 to approve these appointments.

Adoption of New Updated Town Zoning Map –

- Commissioner Authenreath presented the revised Town Zoning Map prepared by KCI. Motion was made by Commissioner Authenreath and seconded by Commissioner Leishear to accept the Town Zoning Map as prepared by KCI. Motion carried 4-0.
- Commissioner Authenreath added a reminder that the next meeting of the Planning Commission is Monday, January 25 at 6 PM.

County Tax Sale List – Town Administrator Bonenberger presented the list of properties predominantly consisting of residents whose utility bills are six months past due. Other possible reasons include foreclosure properties, delinquent real estate taxes, or an amount owed for other services offered by the Town. Town Administrator Bonenberger will provide additional information by identifying vacant properties, reason for delinquency and number of months delinquent.

IN THE MATTER OF CITIZENS' INPUT – None

IN THE MATTER OF STAFF REPORTS:

Finance Report – Town Accountant Patricia Wagner presented the Financial Report of November 30, 2015.

Chief of Police –

- 12/22/15 – 1/11/16 430 incidents with one significant, tragic incident;
- Summarized targeted neighborhoods, criminal arrests, citations.



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- **Town Administrator –**
- Released the \$600,000 payment for the Howard Robson and Liberty Mutual lawsuit.
- Concerns for decommissioning the 11 acre lagoon in five to ten years. Current observations suggest that those calculations should be revisited.
- Property Maintenance Code – An Appeals Board will consist of three members who hopefully possess a background in construction and/or real estate.
- Building Permit for Big Foots was received last week.
- Released Building Permit for renovation of County Library.
- Renovations continue at Janes United Methodist Church.
- New tenant for the “old pharmacy” at the previous Martins’ location; approximately \$20,000 in impact fees will be due the Town from Brixmor.
- A developer is interested in building a new retail/strip mall that could include a supermarket.
- Second Floor Renovations at Town Hall now total \$650 at fifty percent completion. MANY THANKS to Public Works employees for taking the lead on this project. Non-compliant code issues exist in Town Hall which lead to exploring costs for corrections.
- Records Retention Program – the purchase of scanning software is being pursued; records are being sorted for disposal and retention.

IN THE MATTER OF THE REPORT OF THE HISTORICAL PRESERVATION COMMISSION:

- Chairman Mumey reported positive feedback on the holiday display across the street.
- Tomorrow evening’s meeting begins at 7PM with plans to discuss a change in museum hours that could lead to “by appointment only.”
- Happy New Year!

IN THE MATTER OF THE REPORT OF THE RISING SUN ARTS COUNCIL (ALLIANCE): None

IN THE MATTER OF OLD BUSINESS: None

IN THE MATTER OF NEW BUSINESS: Town Hall will be closed for Martin Luther King Day, January 18th.

IN THE MATTER OF THE REPORT OF THE COMMISSIONERS:

Commissioner Authenreath:

- After an episode with smoke alarms in his home, Commissioner Authenreath suggested that residents check alarms and batteries, and consider replacing detectors.



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- Final report has been received from KCI on stage 3: evaluation of roads, sidewalks, and video surveillance of storm drains.
- New request for bids will be issued for future work on Ryan Drive.
- Mentioned earlier, the next Planning Commission meeting has been moved to January 25th.
- Zoning Board of Appeals will meet at 6:30 PM, January 21st to consider resident's request to build a new garage.
- Rising Sun Cheerleaders have placed third in recent competition.

Commissioner Leishear:

- Waiting for response from Chester Water Authority on proposed contract.
- Taking a closer look at rising water levels in lagoon at the sewer plant.
- Final punch list has been developed for the sewer plant.

Commissioner Shephard:

- Met with Chief Peterson and SSC Consulting two weeks ago for implementing safety measures; expecting to receive quotes that will also include emergency management.
- Blue Lights are displayed in the streetlamps in front of Town Hall for Law Enforcement month which will be further observed with a breakfast on January 22 at 8:30 here at Town Hall. Other Cecil County Police Departments are being invited.
- Be sure to thank police officers for putting their lives on the line.

Commissioner Warnick:

- Attending an Eagle Scout Ceremony for Matthew Bernero who was active (as was his family) in building the trail and bridge at Veterans Park.

With no other business to come before the Mayor & Commissioners, motion was made by Commissioner Authenreath and seconded by Commissioner Shephard to adjourn at 8:35 PM.

The next stated meeting of the Mayor and Commissioners is scheduled for Tuesday, January 26, 2016 at 7 PM.



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Respectfully submitted,

Marsha J. Spencer

DECLARATION AND VERIFICATION OF AUTHENTICITY

I, Marsha J. Spencer, Clerk for the Town of Rising Sun, Maryland, do hereby certify that the above and foregoing minutes are a true, perfect and complete copy of the Minutes adopted by the Mayor and Commissioners of the Town of Rising Sun, Maryland, and is identical to the original thereof appearing in the official records of the Town of Rising Sun, Maryland and the same has not, since its adoption, been rescinded or amended in any respect.

IN TESTIMONY WHEREOF, I have hereunto set my hand and have affixed the seal of the Town of Rising Sun as of this day of 2015.

Respectfully submitted

Marsha J. Spencer
Town Clerk

CERTIFICATE & TOWN SEAL

**(STATE OF MARYLAND)
(COUNTY OF CECIL)
(TOWN OF RISING SUN)**