

Town of Rising Sun
Mayor & Commissioners Town Meeting Minutes
October 27, 2015

Let it be remembered that the Mayor and Board of Commissioners of the Town of Rising Sun, held a Town Meeting on the 3rd floor of the Town Hall on Tuesday evening, October 27, 2015 at 7:00 PM. For the record the meeting place and time were duly posted as required.

MEMBERS IN ATTENDANCE: Mayor Travis Marion, Vice Mayor Authenreath and Commissioners Scully and Warnick.

MEMBERS ABSENT: None.

STAFF/CONSULTANTS PRESENT: Town Administrator Calvin A. Bonenberger, Jr., and Town Clerk Marsha J. Spencer.

IN THE MATTER OF CALLING THE MEETING TO ORDER: The meeting was called to order at 7:00 PM by Mayor Marion and followed by the Pledge of Allegiance and prayer.

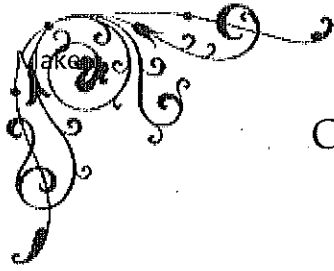
IN THE MATTER OF APPROVAL OF MINUTES: Motion was made by Commissioner Warnick and seconded by Commissioner Authenreath to approve the Minutes of October 13, 2015 as corrected. Motion carried 3-0.

IN THE MATTER OF REPORTING OF EXECUTIVE SESSIONS: None.

IN THE MATTER OF BUSINESS MEETING ITEMS:

Town Election Results: As a result of the October 19th Town Election, Town Administrator Bonenberger reported on the two commissioner positions awarded to Brian Leishear and Joe Shephard. Arrangements are being made with the Clerk of Courts for swearing in at the November 10th meeting. Mayor Marion formally welcomed Brian and Joe.

Recommendation to Appointment to the Town Planning Commission: Commissioner Authenreath reported that this appointment will be ready for announcement at the next meeting.



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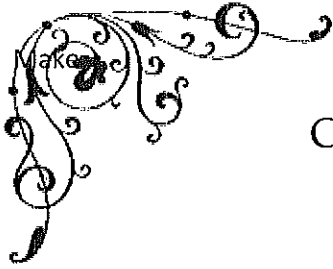
Appointment to Town Ethics Board – Commissioner Warnick reported that Deborah Craig had made inquiries and expressed interest in joining the Town Ethics Board. Motion was made by Commissioner Warnick and seconded by Commissioner Authenreath to approve the appointment of Deborah Craig to the Town Ethics Board. Motion carried 3-0.

Notification of Vacancy on the Board of Appeals – Mayor Marion noted that Brian Leishear will be resigning from the Board of Appeals to serve on the Board of Commissioners. Please make yourself known to the elected body if you are interested in serving.

Consideration of Ordinance 2015-01 Elected Official Conduct, Duties, Personnel Manuals and Policies Commissioner Scully read the highlighted changes made in the last two weeks. Motion was made by Commissioner Scully and seconded by Commissioner Warnick to adopt Ordinance 2015-01. After some discussion of Section C1, regarding Mayor Marion's use of "Office of the Mayor" letterhead, Commissioner Scully and Town Administrator Bonenberger clarified the symbolic gesture of such letterhead for schools and other community events. The intent would clearly not be in violation and as such would not result in a fine. Motion carried 3-0.

Consideration of Resolution 2015-09 Stipend for Elected Officials - Commissioner Authenreath read Resolution 2015-09 into the record. Where the Town Code states that the Mayor and Commissioners receive compensation for attendance at meetings, this Resolution will allow for easier tracking, compensation, accounting, and auditing.

Town Administrator Bonenberger shared a spreadsheet with a range from 2009 to the current fiscal year representing experience with pay for the Town's elected officials. Selecting \$325/quarter for the Mayor's stipend and \$275/quarter for the Commissioners' stipend, these figures are in line with recent experience. By making this change through a Resolution, the elected officials cannot raise or lower their compensation during their term of service, yet the policy is set for the incoming new commissioners. Therefore, Mayor Marion and Commissioners Authenreath and Warnick will continue to receive the stipend of \$20/meeting. Commissioners-elect Shephard and Leishear will receive the \$275/quarter. Commissioner Authenreath made a motion to adopt Resolution 2015-09. Motion was seconded by Commissioner Scully and carried 3-0.



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Disposition of Public Works Vehicle – Commissioner Warnick summarized the status of the bad condition of a Public Works' truck. Contractor James Meadows is interested in purchasing this now inoperable vehicle for \$1,500 for spare parts. Commissioner Warnick made a motion to move forward with this transaction. Motion was seconded by Commissioner Authenreath and motion carried 3-0.

IN THE MATTER OF CITIZENS' INPUT: Comments were taken and action items noted by respective commissioners.

IN THE MATTER OF STAFF REPORTS:

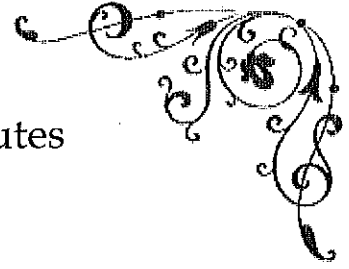
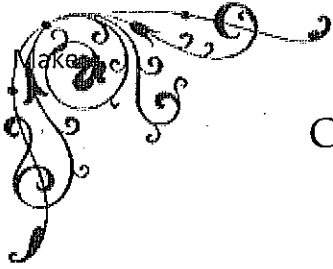
Chief Peterson:

- From October 13 through October 27, the Police Department responded to 334 Calls for Service, participated in 16 hours of training, 12 hours for the Town's election, and 18 hours at Spooktacular;
- After formally being shut off for lack of payment, one town resident reconnected their water service on their own. Note that legal proceedings will commence. With respect to utilities, the Town will work with folks on a payment plan—do not take matters into your own hands. Please contact Town Hall.

Town Financials: Patricia Wagner submitted her report as of September 30th.

Town Administrator:

- Ryan Drive – Paving and restoration will begin this Thursday; the road will remain drivable every day; interruption of water service will occur through relatively small periods during the day;
- Construction equipment will be parked at the dead end of Sunrise Circle. In the event of ongoing inclement weather and/or unexpected challenges, a black top surface may be applied temporarily with the contractor returning in the spring.
- Updated Charter – 2012 and 2013 Charter changes are now on the State's website. Copies were given to the Mayor and Commissioners.
- Ethics Board Concerns regarding Election Process – With comments from our Commissioners and Town Attorney, the elected body will consider the State's process for handling such issues and propose recommended changes.



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- Sewer Plant – The new permit from MDE has been received. MDE conducted an inspection last Friday. They were impressed with the plant and suggested possible funding for the ongoing operation of the plant.
- Property Maintenance Code – Progress continues on this code book consisting of fourteen chapters with other topics reserved for additional chapters.
- Smoke detectors – In conjunction with Fire Prevention month, Mr. Bonenberger shared a video that highlighted the flammability of today's highly manufactured and synthetic materials used in home construction and furnishings. Under the International Code, fire sprinkler systems are required in new construction.

IN THE MATTER OF THE MAYOR'S REPORT:

- Visited Calvert Elementary School to instruct students about the Mayor's responsibilities; more than 200 letters were received from the students;
- Attending an event in Cambridge tomorrow with Chief Peterson to highlight team relationships;
- The Spooktacular was the most well attended event this year with more than 2,000 visitors. With a special thank you to Desiree Davis, Mayor Marion also acknowledged other volunteers and sponsors, Ace Hardware, Armstrong, Crothers, and Way of Life Community Church. Vendors are committed to returning 20% to the Town.

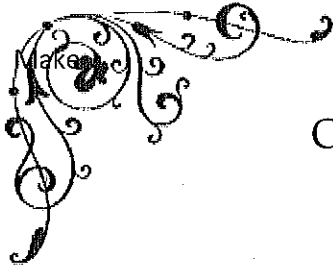
IN THE MATTER OF THE REPORT OF THE HISTORICAL PRESERVATION COMMISSION:

- Commissioner Warnick shared that Chairman Mumey had surgery last week. On his behalf, Mr. Warnick shared information and a flyer for the Town Hall Gingerbread House contest on December 12, 5 – 7 PM.
- Partnering with the Rising Sun Arts Council, the Historical Preservation Commission will open the museum on November 14, 5 – 7 PM with refreshments and an art show that features photography.

IN THE MATTER OF THE COMMISSIONERS' REPORTS:

Commissioner Authenreath

- Ryan Drive – mentioned earlier;
- Planning Commission – one potential candidate will be appointed next meeting;
- November 16th at 6 PM is the next scheduled meeting.



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- Project Name Rising Sun Subdivision Regulation Review will make recommendations on revisions, updates, corrections, deficiencies, that will better align the Town's Subdivision regulations with other towns. For a cost not to exceed \$2,500.00, Commissioner Authenreath made a motion for KCI to perform this Subdivision Regulation Review. Motion was seconded by Commissioner Warnick and carried 3-0.

Commissioner Scully

With this being the last meeting of her term, Commissioner Scully thanked citizens and colleagues for welcoming her in this position over the last fourteen months. Extending a welcome to the commissioners-elect, Commissioner Scully offered her continued involvement in other ways in the future.

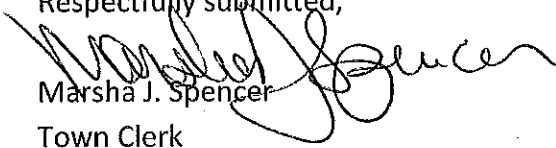
Commissioner Warnick

- Congratulations to Joe Shephard and Brian Leishear for their election victories; looking forward to serving with them;
- The Civil War Reenactment went well.
- New trail system may incorporate trail skirmishes into the reenactment with public vantage points and tactical maneuvers.
- Thanks and congratulations to Mayor Marion on a successful Spooktacular.
- Two Eagle Scout ceremonies are planned in November. Many thanks for their hard work.

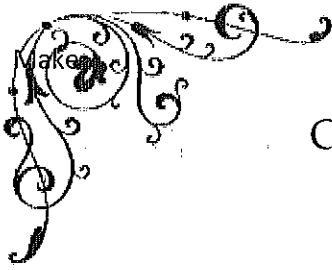
Motion was made by Commissioner Authenreath and seconded by Commissioner Scully to enter into Executive Session to discuss personnel and receive consultation regarding pending or potential legal action.

Motion was made to adjourn by Commissioner Warnick. Motion was seconded by Commissioner Scully. The meeting adjourned at 8:30 PM

Respectfully submitted,


Marsha J. Spencer

Town Clerk



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Motion was made by Commissioner Warnick and seconded by Commissioner Scully to approve these Minutes at the November 10, 2015 meeting. Motion carried 3-0.

DECLARATION AND VERIFICATION OF AUTHENTICITY

I, Marsha J. Spencer, Clerk for the Town of Rising Sun, Maryland, do hereby certify that the above and foregoing minutes are a true, perfect and complete copy of the Minutes adopted by the Mayor and Commissioners of the Town of Rising Sun, Maryland, and is identical to the original thereof appearing in the official records of the Town of Rising Sun, Maryland and the same has not, since its adoption, been rescinded or amended in any respect.

IN TESTIMONY WHEREOF, I have hereunto set my hand and have affixed the seal of the Town of Rising Sun as of this 10th day of November 2015.

Respectfully submitted

Marsha J. Spencer
Town Clerk

CERTIFICATE & TOWN SEAL

(STATE OF MARYLAND)
(COUNTY OF CECIL)
(TOWN OF RISING SUN)